



Inside This Issue

| | |
|---------------------------------|---|
| Calendar | 2 |
| Courses Open to Community | 2 |
| Students at Work | 3 |
| Labor Doula Workshop Info | 4 |
| Library Update | 5 |
| Doula Programs Info Session | 5 |
| Faculty/Staff Updates | 6 |
| Microbiome Issues Workshop Info | 7 |
| OMC Updates | 8 |

Registration Forms

| | |
|-----------------------------|-------|
| Registration Information | 9 |
| Winter Term Registration | 11-12 |
| Textbook Order Form | 13-14 |
| Winter 2019 Course Listings | 15-18 |
| MW Program CTC Reg | 19-20 |
| LC Program CTC Reg | 21-22 |

Big Changes at Birthingway

For numerous reasons, we have decided to no longer admit new students into our midwifery program. We are, however, dedicated to finishing the training of our currently enrolled students.

We are continuing to train doulas and have begun looking into options to continue the doula programs beyond 2020.

Thus, for now, it is business as usual at Birthingway – if you have questions, please do not hesitate to call us at 503-760-3131, or direct email inquiries to info@birthingway.edu

Below: Students having fun in suturing class!



Winter Break Building Hours

Front Office:
Monday-Thursday 10 a.m. - 3 p.m.

Library:
By Appointment



Calendar

| | |
|----------|--|
| 11/22-23 | Thanksgiving Closure |
| 11/26 | Winter 2019 Registration Begins – Enrolled Students |
| 12/3 | Winter 2019 Registration Begins – Community Students |
| 12/9 | Fall 2018 Term Ends |
| 12/10-31 | Winter Break |
| 12/24-25 | Christmas Closure |
| 1/1 | New Year's Day Closure: Winter Term Begins |
| 1/5 | Winter 2019 Labor Doula workshop Begins |
| 1/7 | Winter 2019 Term Enrollment Confirmation Deadline |
| 1/21 | Martin Luther King Jr. Day Closure |
| 2/24 | CEU Workshop: Microbiome Issues in Pregnancy, Birth, and Lactation |
| 3/4 | Spring 2019 Term Registration Begins – Enrolled Students |
| 3/11 | Spring 2019 Term Registration Begins – Community Students |
| 3/24 | Winter 2019 Term Ends |
| 3/25-4/7 | Spring Break |
| 4/8 | Spring 2019 Term Begins |

Courses Open to the Community in Winter 2019

Nutrition

Infancy

Working Cross-Culturally

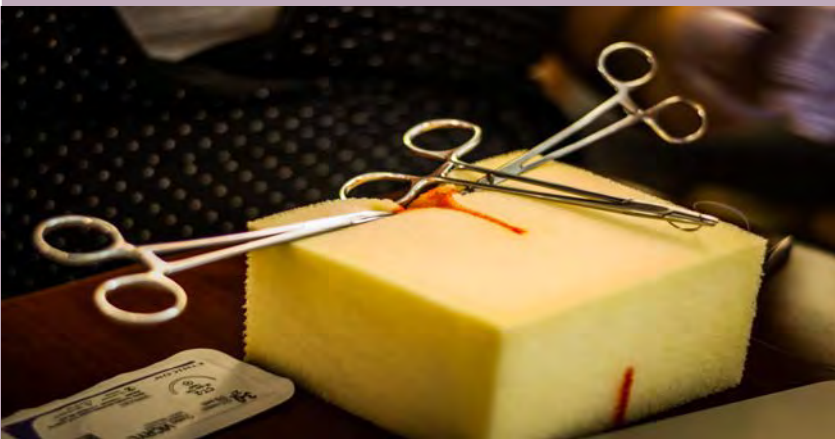
Childbirth Education


Running a Midwifery Practice

For cost and registration info, please click [HERE](#)

Birthingway Students at Work

In Birthingway's Critical Care Skills and Suturing classes, students practice IV and suturing skills in small, supportive group settings.





LABOR DOULA WORKSHOP

**Online Registration
Now
Available**

CLICK HERE

JANUARY 5 - FEBRUARY 23
SATURDAYS
1:00-4:30 PM



DOULA PROGRAMS INFO SESSION

Saturday
December 8
2-4 p.m

[CLICK HERE TO RSVP](#)



NEWS FROM THE BIRTHINGWAY LIBRARY

This October, Nora attended the annual conference of the Medical Library Association/Pacific Northwest Chapter, after receiving a Professional Development Award from the National Network of Libraries of Medicine. While there, she gave a joint talk with Daina, Birthingway's former librarian, and took a continuing education course on searching for health information literature more efficiently. She looks forward to applying what she learned to help students with research projects and literature reviews.

Later in the month, Nora attended a conference of the Association of College & Research Libraries/Oregon & Washington Chapter. There, she learned more about open educational resources, "Copyright First Responders," and advocacy.

Nora encourages students who have questions about accessing information or who are interested in setting up a research consultation to email library@birthingway.edu.



Faculty & Staff Updates

We would like to extend a warm welcome to our new faculty member and Birthingway Graduate, Jordanna MacIntyre, and a welcome back to Sara Ohgushi! Jordanna has been teaching Gynecology Skills this fall and Sara has been teaching our Suturing course.



Congrats

NATALIE



RYAN

September 18, 2023

On August 18, Birthingway's wonderful Faculty Coordinator, Natalie, married her partner, Ryan in Adair, Iowa. We wish them a lifetime of love and happiness!

The background of the entire page is a dark blue gradient with a microscopic view of various bacteria and viruses in lighter blue and white tones, creating a textured, organic feel.

MICROBIOME ISSUES IN PREGNANCY, BIRTH, AND LACTATION

**Examine the crucial
role that microbes
play in pregnancy,
birth, and
breastfeeding,
including how to
best establish a
healthy newborn
microbiome.**

**February
24
2019**

**1:30
to
4:30 pm**

**CLICK
HERE TO
REGISTER**

UPDATES FROM THE OREGON MIDWIFERY COUNCIL

WE ARE PREPARING FOR OUR RECENTLY DRAFTED NON-DISCRIMINATION BILL IN THE 2019 LEGISLATURE

It would ensure that all licensed Community Midwives are paid fairly by all insurance companies. We are in need of many voices and people to make this a powerful bill which will make a big difference in the financial stability of all Community Midwives in Oregon. We are forming a legislative committee and recruiting volunteers to help pass this important legislation. Please contact silkeakerson@gmail.com if you want to help.

WORK IS BEGINNING FOR THE 2019 SPRING CONFERENCE TO BE HELD IN PORTLAND.

The committee loves new members and will need many volunteers as the conference approaches. Please contact catherinewbailey@gmail.com for more information.

Registration Information, Dates, and Deadlines

2019 Winter Term: January 1 - March 24, 2019

| | |
|--|--|
| Registration for Enrolled Students Begins: | Monday, November 26, 2018 |
| Registration for Community Students Begins: | Monday, December 3, 2018* |
| Registration Deadline: | Monday, December 10, 2018 at 12:30 PM |
| Enrollment Confirmation Deadline: | Monday, January 7, 2019 at 4:30 PM |

*This applies only to community students registering for credit courses. Community students registering for any of Birthingway's non-credit workshops (CEU offerings, doula workshops), may turn in their registration at any time.

Definitions:

- **Enrolled Student:** A person who has applied to a program at Birthingway, been accepted, and completed enrollment paperwork. This includes students in the Midwifery, Lactation Consultation, Labor Doula, and Postpartum Doula programs.
- **Community Student:** A person who is not enrolled in a program at Birthingway but takes courses or workshops.

General Registration Policies:

- Registrations are accepted on a first come, first served basis and are date and time stamped in order of receipt.
- Registrations received before the registration start date and time will be processed at the end of the day on the registration start date.

How to submit registration forms:

- **In-Person:** registrations can be walked in to Birthingway's Front Office while the College is open. Current hours can be found on our website (birthingway.edu). Forms can also be submitted after hours via the white drop box located on Birthingway's front porch.
- **Fax:** Send to 503-760-3332. **If you fax in your registration, please call us at 503-760-3131 to confirm that it has been received.** If your fax doesn't go through, your registration will not be complete and could also result in late fees or not getting a course you need.
- **Mail:** 12113 SE Foster Road, Portland, OR, 97266. **Mailed registrations received after the registration deadline will be subject to the Late Registration Fee.**
- **E-mail:** registrations must be sent as PDF documents from your Birthingway email address, if applicable, to info@birthingway.edu in order to be accepted.
- **If you are paying through PayPal, a copy of your Paypal payment confirmation must be attached to your registration or sent to info@birthingway.edu.** Your registration will be considered incomplete and delayed until the confirmation is received.

Registration Information for Enrolled Students:

- All enrolled students must register each term to maintain their enrollment status.
- If you are planning to **graduate** or **certify** this term, you must still turn in a completed registration form and full payment for your registration fee and tech fee (and late registration fee if you're registering after the Registration Deadline), even if you are not taking any credits.
- **Enrollment Confirmation Deadline:**
 - If you have not registered by the Enrollment Confirmation Deadline, you will be withdrawn from your program at Birthingway.
 - Eligibility for **financial aid** is based on your enrollment status as of the Enrollment Confirmation Deadline. We use this date to determine whether you are attending full, 3/4, half, or part time, and your corresponding financial aid award. No changes are made to your financial aid award after this date except in limited circumstances. For more information, see the current *Student Handbook and Catalog*.

Payment, Good Financial Standing, and Financial Aid:

- Good financial standing means that all charges are paid when due. If you are not in good financial standing, you will not be allowed to register for courses or workshops in a new term, have a transcript released, or graduate.
 >> **If you are not in good financial standing**, you may still register for the term to remain in your program (paying only your registration and technology fee, and late fee, if applicable).
- Payment of tuition and fees is due at the time of registration for each term unless the following applies:
Midwifery Program Students Only: You are eligible for Federal financial aid and will be receiving a disbursement in that term. You must have a completed Free Application for Federal Student Aid (FAFSA) and a signed award letter on file at Birthingway showing a disbursement in that term. **Lactation Program Students Only:** You have a written payment plan in place or you have a private student loan through a private lender and will be receiving a disbursement in that term. **Midwifery and Lactation Program Students:** You have been approved for Veteran Education Benefits to attend Birthingway and will be receiving benefits for that term.
- Textbook and equipment kit charges are due when ordered, unless you are receiving a Federal financial aid disbursement or private loan disbursement in the term and have authorized payment from your financial aid disbursement. All overdue amounts are subject to a finance charge of 15% APR with a \$5 minimum per month. Any costs incurred to collect these amounts are the responsibility of the student.

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Birthingway College of Midwifery – Winter 2019 Registration Form

Registration Deadline: Monday, December 10, 2018 at 12:30 PM. After the Registration Deadline an additional \$75 late fee is required.
Registration for Enrolled Students begins Monday, November 26, 2018

Student Information (all fields are required unless noted)

| | | | |
|--|--|-----------------|--|
| Legal First Name | Legal Middle Initial | Legal Last Name | |
| Preferred Name (if different from legal) | | Pronouns | |
| Address | >> Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No | City | State |
| Phone | | Email | >> Optional: Emergency Contact Name and Number |
| Zip Code | | | |

>> New Community Students Only: Social Security # (Required for 1098-T):

Which program(s) are you enrolled in?
 >> Please check all that apply

- ☐ Midwifery Program
☐ Lactation Consultation Program
☐ Labor Doula Program

☐ Postpartum Doula Program
☐ I am not enrolled in a program

Courses Offered in the Winter 2019 Term:

| Course # | Course Name | Credits | Tuition (\$512/credit) | Coursepack Fee | Lab Fee | Total | Calculate your total in this column: |
|----------|--|---------|------------------------|----------------|---------|---------|--------------------------------------|
| BOT323q | Botanicals III *final offering* | 2 | \$1,024 | \$4 | \$0 | \$1,028 | |
| | <input type="checkbox"/> I have completed Botanicals II | | | | | | |
| BFS221q | Breastfeeding Skills *final offering* | 2 | \$1,024 | \$6 | \$271 | \$1,301 | |
| | <input type="checkbox"/> I have completed Introduction to Breastfeeding Theory | | | | | | |
| CBE131q | Childbirth Education *final offering* | 3 | \$1,536 | \$42 | \$10 | \$1,588 | |
| INF121q | Infancy *final offering* | 2 | \$1,024 | \$8 | \$0 | \$1,032 | |
| STM121q | Introduction to Healing Systems *final offering* | 2 | \$1,024 | \$30 | \$28 | \$1,082 | |
| NUT131q | Nutrition *final offering* | 3 | \$1,536 | \$34 | \$0 | \$1,570 | |
| PHR421q | Pharmacology | 2 | \$1,024 | \$30 | \$184 | \$1,238 | |
| | <input type="checkbox"/> I have completed Critical Care Skills I and Complex Situations II, or have special approval | | | | | | |
| PLM223q | Plant Medicine III *final offering* | 2 | \$1,024 | \$24 | \$95 | \$1,143 | |
| | <input type="checkbox"/> I have completed Plant Medicine II | | | | | | |
| WCC221q | Working Cross Culturally *final offering* | 2 | \$1,024 | \$24 | \$0 | \$1,048 | |
| RUN331q | Running a Midwifery Practice | 3 | \$1,536 | \$64 | \$0 | \$1,600 | |

Independent Study: To register, you must first turn in an *Independent Study Intent Form*: <http://birthingway.edu/for-students/registration/>

Courses offered for Midwifery Program Students Only:

| | | | | | | | |
|---------|---|---|---------|------|-------|---------|--|
| CPX341q | Complex Situations I *final offering* | 4 | \$2,048 | \$64 | \$0 | \$2,112 | |
| | <input type="checkbox"/> I have completed Intrapartum and Fetal Assessment | | | | | | |
| CPX433q | Complex Situations III | 3 | \$1,536 | \$54 | \$0 | \$1,590 | |
| | <input type="checkbox"/> I have completed Postpartum | | | | | | |
| CCS413q | Critical Care Skills III | 1 | \$512 | \$0 | \$408 | \$920 | |
| | <input type="checkbox"/> I have completed Critical Care Skills II <input type="checkbox"/> I have completed or am registering for Pharmacology | | | | | | |
| DIF431q | Differential Diagnosis | 3 | \$1,536 | \$6 | \$0 | \$1,542 | |
| | <input type="checkbox"/> I have completed or am in progress with all MW Core courses | | | | | | |
| HEM311q | Hematology Skills *final offering* | 1 | \$512 | \$0 | \$190 | \$702 | |
| MIN411q | Midwifery Integration | 1 | \$512 | \$0 | \$81 | \$593 | |
| | <input type="checkbox"/> I have met with the MPC and a signed <i>Registration Approval</i> form is attached | | | | | | |

Research Project (RSP411q) 1 Credit: To register, you must turn in a *Research Project Registration Form*: <http://birthingway.edu/for-students/registration/>

| | | |
|--|--------------------------|----------|
| Registration Fees – Required for all Students | Subtotal: | \$ |
| | Technology Fee: | \$ 40.00 |
| | Registration Fee: | \$ 60.00 |
| Late Registration Fee of \$75.00 (required if registration is received after 12:30 PM on 12/10/18): | | \$ |
| TOTAL: | | |

SIGNATURE REQUIRED ON PAGE TWO

CLINICAL TRAINING:

Will you be working with a preceptor this term? ☐ Yes ☐ No

>>If you marked "Yes" you must fill out a Clinical Training Credit Registration form. To indicate that you are working with a preceptor but will not be taking credits this term, please register for zero credits. These forms help establish (on paper) the Preceptor-Student relationship and help outline expectations for work, learning, and appropriate tasks and duties.

Is this your first time registering for Clinical Training Credit? If so, please contact your Program Coordinator.

I am working with this preceptor: _____

GRADUATION:

Do you intend to graduate in this term or the next? ☐ Yes ☐ No

>>If you marked "Yes" please write in the term and year you intend to graduate: _____

>>If you marked "Yes" please schedule a meeting with your Program Coordinator to discuss the graduation process.

PRIVACY PREFERENCE:

☐ **Privacy Protected – Do not share my information with anyone.** (This term only.)

Student directory information will be shared with all currently enrolled students in the published student roster. This includes your name, address, phone number, Birthingway email address, matriculation year, certificates/degrees received, and program(s) of study. Birthingway will only release your name, program of study, matriculation year, and certificates/degrees received to the public upon request.

Students who choose to be privacy protected will not be listed on the student roster, and will not be acknowledged as a student of Birthingway to ANY outside inquiry, except as required under federal law.

CANCELLATION CLAUSE:

Should you decide to cancel this agreement, you must do so in writing within three business days to receive a full refund of all fees and tuition. After the three-day cancellation period, should you decide to cancel your registration and not attend, refunds will be made per the refund policy below.

REFUND POLICY:

You are expected to attend all classes for which you register. **If you do not attend or stop attending and fail to drop within the refund period, you remain responsible for all tuition and fees.** If you wish to drop a course, please fill out a Withdrawal/Drop Form (available on our website or in the front office) and either mail, fax, or hand it in to the front office. You will receive a refund of tuition per the refund schedule (see table). **Registration Fee, Late Registration Fee, and Technology Fee are non-refundable. Equipment Kit Fees, Course-pack Fees, and Lab Fees are non-refundable after the Registration Deadline.** Please allow four to six weeks for receipt of refund.

The dates in this table are based on calendar days in the term.

REFUND POLICY TABLE FOR WINTER TERM

| Withdrawal Date (day of term) | Tuition Refund |
|-------------------------------|----------------|
| On or before 1st day of term | 100% |
| (Day) 2 through 7 | 86% |
| 8 through 14 | 72% |
| 15 through 21 | 58% |
| 22 through 28 | 44% |
| 29 through 35 | 30% |
| 36 through 42 | 16% |
| Day 43 through end of term | No Refund |

Payment of tuition and fees is due at the time of registration for each term unless the following applies:

Midwifery Program Students Only: You are eligible for Federal financial aid and will be receiving a disbursement in that term. (You must have a completed Free Application for Federal Student Aid (FAFSA) and a signed award letter on file at Birthingway showing a disbursement in that term.) **Lactation Program Students Only:** You have a written payment plan in place or you have a private student loan through a private lender and will be receiving a disbursement in that term. **Midwifery and Lactation Program Students:** You have been approved for Veteran Education Benefits to attend Birthingway and will be receiving benefits for that term.

Textbook and equipment kit charges are due when ordered, unless you are receiving a Federal financial aid disbursement or private loan disbursement in the term and have authorized payment from your financial aid disbursement. All overdue amounts are subject to a finance charge of 15% APR with a \$5 minimum per month. Any costs incurred to collect these amounts are the responsibility of the student.

A student must be in good financial standing to register for courses. Any costs incurred to collect these amounts are the responsibility of the student. Credit card payments are accepted through PayPal – for instructions, visit <http://birthingway.edu/for-students/make-a-payment/> By paying through PayPal, you agree to PayPal and Birthingway's terms and conditions. You *must* include a copy of your PayPal payment confirmation if paying by PayPal, or your registration will be incomplete and delayed until confirmation is received.

Registrations are accepted by mail, fax, or as a PDF attachment from your Birthingway email address; walk-ins are accepted in the front office during office hours only (please see www.birthingway.edu for listed hours). Registrations will be date/time stamped in order of receipt. Registrations received BEFORE registration begins will be processed at the end of the first registration day, in order of receipt. **Registrations received AFTER the registration deadline will incur a \$75 late registration fee.** If you fax your registration (503-760-3332) it is *your responsibility* to call and confirm that we have actually received your fax. If your fax doesn't go through, your registration will not be complete and could also result in late fees or not getting a course you need. **Several courses have readings due the first day of class. Please check with the front office for the availability of the syllabus and/or course-pack before the start of each course.**

BY SIGNING BELOW, I CERTIFY THAT I HAVE READ, UNDERSTAND, AND AGREE TO ALL POLICIES STATED ABOVE.

| | | | |
|---|----------------------------|------|--|
| | | | |
| STUDENT SIGNATURE (Required to process your registration) | | DATE | |
| OFFICE USE ONLY | Date/Time/Payment/Initial: | | |
| Please route: _____ FIN _____ REG _____ FIN _____ LRC _____ FAC(if CTC) _____ MPC _____ LPC _____ DPA _____ REG(file) | | | |
| _____ Has Financial Aid (cleared). <input type="checkbox"/> MW Program <input type="checkbox"/> LC Program <input type="checkbox"/> LD Program <input type="checkbox"/> PPD Program | | | |

Deadline to order, modify, or cancel your order: Monday, December 10, 2018 at 12:30 pm

Student Information:

| | | |
|------------|----------------|-----------|
| First Name | Middle Initial | Last Name |
|------------|----------------|-----------|

- **Textbook cancellations or additions will not be accepted after Monday, December 10, 2018 at 12:30 pm.** After this date and time you are responsible to pay for and pick up your books, even if you drop the course. This form lists all required textbooks for each course offered this term. **You do not have to order textbooks through Birthingway.**
- **The cost for each textbook is the list price and may not reflect the lowest price.** Online prices change frequently.
- **You must submit payment with this form**
 - **UNLESS** you have a complete FAFSA on file with Birthingway and a signed award letter showing an anticipated disbursement in the term **AND** have signed at the bottom of this form.
- Credit card payments are accepted through **PayPal** – visit <http://birthingway.edu/for-students/make-a-payment/>
- By paying through PayPal, you agree to PayPal and Birthingway's terms and conditions. You must include a copy of your PayPal payment confirmation if paying by PayPal, or your order will be incomplete and delayed until confirmation is received.

Textbooks which are listed multiple times on this form are bolded - PLEASE DOUBLE-CHECK YOUR ORDER!

| Course Name (#) | Required Textbooks (ISBN-13) | Price | Total |
|----------------------------------|---|-------|-------|
| Botanicals III (BOT323q) | Gladstar R. <i>Herbal Healing for Women</i> . 1993. (978-0671767679) | \$18 | |
| | Romm A. <i>Botanical Medicine for Women's Health</i> . 2 nd ed. 2017. (978-0702061936) | \$74 | |
| Breastfeeding Skills (BFS221q) | Cadwell K. <i>Maternal and Infant Assessment for Breastfeeding and Human Lactation: A Guide for the Practitioner</i> . 2nd ed. 2006. (978-0763735777) | \$109 | |
| | Lauwers J, Swisher A. <i>Counseling the Nursing Mother: A Lactation Consultant's Guide</i>. 6th ed. 2016. (978-1284052633) | \$147 | |
| Complex Situations I (CPX341q) | Frye A. <i>Understanding Diagnostic Tests</i>. 7th ed. 2007. (978-1891145568) | \$65 | |
| | King TL, Brucker MC, Kriebs JM et al. <i>Varney's Midwifery</i>. 5th ed. 2015. (978-1284025415) | \$238 | |
| | Weatherby D, Ferguson S. <i>Blood Chemistry and CBC Analysis: Clinical Laboratory Testing from a Functional Perspective</i> . 2004. (978-0976136712) | \$65 | |
| Complex Situations III (CPX433q) | Davis E. <i>Heart and Hands</i>. 5th ed. 2012. (978-1607742432) | \$35 | |
| | Frye A. <i>Holistic Midwifery: Volume II: Care of the Mother and Baby from the Onset of Labor through the First Hours after Birth</i> . 2013. (978-1891145674) | \$130 | |
| | Frye A. <i>Understanding Diagnostic Tests</i>. 7th ed. 2007. (978-1891145568) | \$65 | |
| | King TL, Brucker MC, Kriebs JM et al. <i>Varney's Midwifery</i>. 5th ed. 2015. (978-284025415) | \$238 | |
| | Tappero E, Honeyfield M E. <i>Physical Assessment of the Newborn</i>. 5th ed. 2014. (978-0826121899) | \$60 | |
| Differential Diagnosis (DIF431q) | Frye A. <i>Holistic Midwifery: Vol I: Care During Pregnancy</i>. 1998. (978-1891145551). This is out of print, you may use the 2nd edition published 2010, ISBN: 1-891145-55-X. We can order the 2nd edition - the price listed here is for the 2nd edition. | \$80 | |
| | King TL, Brucker MC, Kriebs JM et al. <i>Varney's Midwifery</i>. 5th ed. 2015. (978-284025415) | \$238 | |
| | Bailes A. <i>The Home Birth Practice Manual</i>. 3rd ed. 2016. (978-0914324096) | \$60 | |
| | Goer H, Romano A. <i>Optimal Care in Childbirth</i> . 2012. (978-1598491326) | \$43 | |
| Hematology Skills (HEM311q) | Kiechle F. <i>So You're Going to Collect A Blood Specimen</i> . 15th ed. 2017. (978-1941096345) | \$50 | |
| | King TL, Brucker MC, Kriebs JM et al. <i>Varney's Midwifery</i>. 5th ed. 2015. (978-284025415) | \$238 | |
| Total from Page 1: | | | |

| Course Name (#) | Required Textbooks (ISBN-13) | Price | Total |
|---|--|-------|-------|
| Infancy (INF121q) | Small MF. Our Babies, Ourselves. 1999. (978-0385483629) | \$18 | |
| | Gottlieb A, DeLoache JS. <i>A World of Babies: Imagined Childcare Guides for Eight Societies</i> . 2 nd ed. 2016. (978-1316502570) | \$31 | |
| Introduction to Healing Systems (STM121q) | <i>The ACIH Clinicians' and Educators' Desk Reference on the Integrative Health and Medicine Professions</i> . 3rd ed. 2017. (978-138710573) *Also available as a .pdf for free | \$25 | |
| Nutrition (NUT131q) | Frye A. <i>Holistic Midwifery: Vol I: Care During Pregnancy</i> . 1998. (978-1891145551). <i>This is out of print, you may use the 2nd edition published 2010, ISBN: 1-891145-55-X. We can order the 2nd edition - the price listed here is for the 2nd edition.</i> | \$80 | |
| Plant Medicine III (PML223q) | Green S, <i>The Herbal Medicine-Maker's Handbook: A Home Manual</i> . 2000. (978-0895949905) | \$23 | |
| Running a Midwifery Practice (RUN331q) | Davis E. <i>Heart and Hands</i> . 5th ed. 2012. (978-1607742432) | \$35 | |
| | Sohnen-Moe CM. <i>Business Mastery</i> . 5th ed. 2016. (978-1882908059) | \$47 | |
| | Bailes A. <i>The Home Birth Practice Manual</i> . 3rd ed. 2016. (978-0914324096) | \$60 | |
| Working Cross Culturally (WCC221q) | Ross L. <i>Reproductive Justice: An Introduction</i> . 2017. (978-0520288201) | \$28 | |
| | Gottlieb A, DeLoache JS. <i>A World of Babies: Imagined Childcare Guides for Eight Societies</i> . 2 nd ed. 2016. (978-1316502570) | \$31 | |

Courses without required textbooks:

Childbirth Education (CBE131q)

Critical Care Skills III (CCS413q)

Midwifery Integration (MIN411q)

Pharmacology (PHR421q)

Total from Page 2 (this page):**Total from Page 1:****Total:**

By signing below, I am agreeing to pay for the above textbook order either by providing payment with this complete form or by authorizing use of my student aid funds for the charges listed on this form. I understand any charges not covered by aid will be due upon receipt of a statement.

Signature (required): _____ Date: _____

| Office Use Only | Date/Time/Initial/Payment: |
|--|----------------------------|
| Please Route: _____ FIN _____ LRC _____ File | |

Birthingway College of Midwifery Courses Offerings- Winter 2019 Term

January 1- March 24, 2019

All courses have a maximum of 18 students unless otherwise noted.

****Courses marked with a double asterisk are being offered for the last time this term**

Courses open to all students

****Botanicals III (BOT323q) 2 credit hours**

Prerequisite: Botanicals II (BOT332q)

In this course, students will study specific herbs that are versatile and effective for a variety of conditions in women's health and in midwifery applications. Students create treatment plans for "client" classmates using botanical medicine, modifying as necessary, and charting appropriately.

Taught by Cash, ND, MSOM, LAc

Dates: Tuesdays, 1:00-5:00 PM, 2/19, 2/26, 3/5, 3/12, 3/19, (make up Friday, 3/22)

Location: Blue Classroom

****Breastfeeding Skills (BFS221q) 2 credit hours**

Pre or co-requisite: Introduction to Breastfeeding Theory (BRF131q)

Students have an opportunity to develop their hands-on skills by working with nursing women and their babies to demonstrate breast exams, practice supporting a successful latch, and demonstrate how to use a variety of equipment.

Taught by Adrienne Fuson, IBCLC, LMT, CD

Dates: Mondays, 9:15 AM-12:45 PM, 1/14, (skip 1/21), 1/28, 2/4, 2/11, (skip 2/18), 2/25, 3/4, 3/11, 3/18 (make up Fri 3/22)

Location: Skills Classroom

****Childbirth Education (CBE131q) 3 credit hours**

This course emphasizes evaluating and developing a wide range of tools for providing education and informed choice in multiple settings, from prenatal appointments to group classes. This is an experiential course and uses many activities for learning including storytelling, art, dance, music, and videos.

Taught by Nichole Reding, MA, CPM

Dates: Fridays and Saturdays, 9:00 AM-3:00 PM, 1/4, 1/5, 2/1, 2/2

Location: TBA

Independent Study (TBD) 1-3 credit hours

To register for this course, students must first turn in an Independent Study Intent Form, available on Birthingway's website here: <https://birthingway.edu/for-students/registration/>. Please see your Program Coordinator if you have any questions.

Student led independent research with an approved faculty member. Students interested in pursuing an Independent Study must initially complete an Intent Form designating the proposed topic, advisor, and credit value. Please meet with the Academic Coordinator or the Faculty Coordinator for more information. Allow seven weeks prior to the term in which you will pursue the Independent Study to complete all preparatory steps. Course number will be determined by the Academic Coordinator based on rigor and amount of work.

****Infancy (INF121q) 2 credit hours**

From an ethnopediatric perspective, this course covers newborn behavior, development, bonding and attachment, and childrearing including attachment parenting. This course uses a variety of learning activities, including lecture, group discussion, in-class writing assignments, quizzes, videos, audio excerpts, and presentations to help students explore the socio-cultural aspects of infancy and early parenting.

Taught by Heather Hack-Sullivan, BSM, CPM, LDM

Dates: Tuesdays, 5:30-8:30 PM, 1/8, 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, (make up 2/26)

Location: Yellow Classroom

Birthwing College of Midwifery Courses Offerings- Winter 2019 Term

January 1- March 24, 2019

All courses have a maximum of 18 students unless otherwise noted.

****Introduction to Healing Systems (STM121q) 2 credit hours**

How do people understand health and disease? This course is an introduction to seven systems of health and healing used in the world today, and the strengths and weaknesses of each system. Systems reviewed include: Allopathic/biomedicine, naturopathic medicine, plant medicine, homeopathy, classical Chinese medicine, Ayurveda, and osteopathic/chiropractic medicine.

Taught by Cari Nyland, ND

Dates: Tuesdays, 5:30-8:30 PM, 1/8, 1/15, 1/22, (skip 1/29), 2/5, 2/12

Location: Blue Classroom

****Nutrition (NUT131q) 3 credit hours**

This course covers nutrition fundamentals, emphasizing nutritional needs for pregnancy and lactation. Students will review nutrition concepts including macro- and micro-nutrients, use of supplements, diet analysis and nutritional counseling, and applications for pregnancy and postpartum.

Taught by Cash, ND, MSOM, LAc

Dates: Tuesdays, 9:00 AM-12:00 PM, 1/8, 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26, 3/5, 3/12 (make up 3/19)

Location: Blue Classroom

Pharmacology (PHR421q) 2 credit hours

Prerequisites: Critical Care Skills I (CCS411q), Complex Situations II (CPX442q)

Registration for this course limited to midwifery program students, midwives, and approved community students.

This course covers basic pharmacology theory, legend drugs and devices used in a midwifery practice, and administration of medications including injection techniques. In combination with CCSIII, this course meets the Legend Drugs and Devices initial education requirements for Pharmacology, Medications by Injection, and intrapartum prophylactic antibiotics for GBS required for Oregon midwifery licensure.

Taught by Catherine Akerson Bailey, BS, CPM, LDM

Dates: Thursdays, 6:00-9:00 PM, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, (skip 2/21), 2/28, (make up 3/7)

Location: Blue Classroom

****Plant Medicine III (PLM223q) 2 credit hours**

Prerequisite: Plant Medicine II (PLM222q)

Student make more complicated or less frequently used forms of medicine, such as syrups, cordials and elixirs, lozenges, suppositories, oxymels, and electuaries. In addition, students utilize their knowledge of plant actions and constituents to create herbal formulas and prescriptions. This course includes a field trip.

Taught by Cari Nyland, ND

Dates: Tuesdays, 1:00-5:00 PM, 1/8, 1/15, 1/22, (skip 1/29), 2/5, 2/12

Location: Kitchen

Running a Midwifery Practice (RUN331q) 3 credit hours

This course explores developing and structuring a practice, including deciding which products and services to offer. Covers business management and bookkeeping, informed consent, malpractice, legal concepts and requirements. Also includes getting reimbursed, working with insurance companies and HIPAA compliance. Students produce a complete Business Plan and a community resource tool.

Taught by Holly Scholles, MA, CPM, LDM

Dates: Mondays, 1:00-4:00 PM, 1/7, 1/14, (skip 1/21), 1/28, 2/4, 2/11, (skip 2/18), 2/25, 3/4, 3/11, 3/18

Location: Blue Classroom

****Working Cross Culturally (WCC221q) 2 credit hours**

This course uses lecture, discussion, guest speakers, and student presentations to cover the general principles of cultural versatility and humility when working with someone from a different culture. Additionally, students will explore a wide range of cultural beliefs and practices regarding the childbearing year.

Taught by Arika Bridgeman, MPH

Dates: Fridays, 9:30 AM-12:30 PM, 1/11, 1/18, 1/25, (skip 2/1), 2/8, 2/15, 2/22, 3/1 (make up 3/8)

Location: Blue Classroom

Courses open to Midwifery Program students only

****Complex Situations I (CPX341q) 4 credit hours**

Prerequisites: Intrapartum (INT251q), Fetal Assessment (FET221q)

Using lecture, discussion, and case studies, this course focuses on complicated maternity situations often assessed and managed in the prenatal period. It covers anemia, clotting issues (thrombophilias, deficiencies, DIC), respiratory issues (asthma, amniotic fluid embolism, pulmonary embolism), energy issues (diabetes, hypoglycemia, eating disorders), liver problems (HELLP, acute fatty liver, intrahepatic cholestasis (ICP)), sepsis, and dermatologic conditions (PUPPP, HG).

Taught by Nichole Reding, MA, CPM

Dates: Thursdays, 9:00 AM-12:30 PM (11:00 AM-5:00 PM on 3/14), 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14, 3/21

Location: Blue Classroom

Complex Situations III (CPX433q) 3 credit hours

Prerequisite: Postpartum (PTM251q)

This course incorporates guest lectures and student presentations to address unusual midwifery situations focusing on the infant, including preterm birth and infant anomalies. In addition, students will develop guidelines for dealing with emergency transport, terminating care, death and grief, and self care.

Taught by Aerlyn Pfeil, MA, CPM

Dates: Thursdays, 1:30-4:30 PM, 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/12, 2/28, 3/7, (make up/skip 3/14), 3/21

Location: Blue Classroom

Critical Care Skills III (CCS413q) 1 credit hour

Prerequisite: Critical Care Skills II (CCS412q)

Pre or Co-requisite: Pharmacology (PHR421q)

Using role play scenarios and skills practice, this course demonstrates new IV site locations, site selection, and administration for locked IVs. Students will also practice scenarios of more complicated skills, such as facilitating transport in case of cord compression, using models and peers. In combination with Pharmacology, this course meets Legend Drugs and Devices initial education requirements for prophylactic administration of antibiotics for GBS for Oregon midwifery licensing.

Taught by Brandee Grider, CPM, LDM, LMT

Dates: Wednesdays, 3:00-5:00 PM, 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13

Location: Skills Classroom

Differential Diagnosis (DIF431q) 3 credit hours

Prerequisites: All midwifery core courses and Fetal Assessment (FET211q) must be complete or in progress

Strongly recommend: Human Genetics (GEN231q), Breastfeeding II (BRF222q) or Introduction to

Breastfeeding Theory (BRF131q)

This is a capstone course. Using student created *Signs and Symptoms* book and protocols, students present case studies for differential diagnosis by their classmates. Students also create practice guidelines for antepartum, intrapartum, maternal postpartum, and infant care, as well as develop risk assessment guidelines, client care checklists, and a quality care tool.

Taught by Holly Scholles, MA, CPM, LDM

Dates: Wednesdays, 9:00 AM-12:30 PM, 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20

Location: Blue Classroom

Birthingway College of Midwifery Courses Offerings- Winter 2019 Term

January 1- March 24, 2019

All courses have a maximum of 18 students unless otherwise noted.

****Hematology Skills (HEM311q) 1 credit hour**

This course covers a variety of lab skills used to draw and assess blood. Skills covered include hemoglobin, hematocrit, and glucose evaluations with in-office devices. Students also learn venipuncture skills, including vacutainer, syringe, and butterfly devices, then move on to review treatment of shock theory and begin to practice IV skills on a mannequin.

Taught by Brandee Grider, CPM, LDM, LMT

Dates: Thursdays, 3:00-5:00 PM (9:00-11:00 AM on 3/14), 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/12, 2/28, 3/7, 3/14, 3/21

Location: Skills Classroom

Midwifery Integration (MIN411q) 1 credit hour

Prerequisite: All required midwifery program courses must be completed or in progress.

It is strongly suggested that students have prior clinical experience and have begun attending births as a primary under supervision before registering for this course.

Students interested in registering for this course must meet with the Midwifery Program Coordinator and submit a completed Midwifery Integration Registration Approval Form, which can be found on Birthingway's website: <https://birthingway.edu/for-students/registration/>

In this capstone course, students use their practice guidelines, protocols, forms, information sheets, informed choice forms, and other information to manage practice scenarios with a standardized patient. Students will have opportunities to be both an assistant and primary midwife in at least one scenario and to receive and offer feedback on these scenarios.

This course has a maximum of six students.

Taught by Aerlyn Pfeil, MA, CPM

Dates: Thursdays, 10:00 AM-12:30 PM, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14 (make up 2/21)

Location: Skills Classroom

Midwifery Cohort and Lunch Schedules

Second Year Midwifery Students-Thursdays

Lunch: 12:30-1:20 PM 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/12, 2/28, 3/7, (skip 3/14), 3/21

Cohort: 1:30-2:50 PM 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/12, 2/28, 3/7, (skip 3/14), 3/21

Location: Yellow Classroom

Third Year Midwifery Students-Wednesdays

Lunch: 12:30-1:20 PM 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20

Cohort: 1:30-2:50 PM 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20 (1:30-5:00 PM)

Location: Yellow Classroom (3/20-Blue Classroom)

Winter 2019 Term

Midwifery Program Clinical Training Credit Registration Form

Midwifery Program students working with a preceptor must complete this form each term.

How to Register for Clinical Training Credit (CTC):

- Your supervising preceptor and all co-preceptors must be approved by Birthingway before you register for Clinical Training Credit.
- To register for CTC, you must complete registration for this term **and** turn in this completed form with full payment (unless you are receiving a financial aid disbursement this term). If you fax this form, **please call to confirm that we have received it.** If e-mailing, submit form as PDF from your Birthingway student e-mail to info@birthingway.edu.
- To indicate that you are working with a preceptor but will not be taking credits this term, register for zero credits.
- **If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out an additional Clinical Training Credit Registration form and only write in the number of credits you wish to add (not your total number of credits).**

Dates and Deadlines:

- **Deadline to count CTC toward enrollment status: Monday, January 7, 2019 at 4:30 PM**
 - Credits added after that date and time will not be counted toward enrollment status.
- **Deadline to add CTC: Thursday, March 7, 2019 at 5:30 PM**
 - If you wish to register for clinical training credits after that point, your Program Coordinator must give you a **Clinical Training Credit Registration Deadline Waiver**, which must be attached to your registration form.
- **You can count hours toward CTC until Sunday, March 24, 2019 at 11:59pm**
 - After that date and time, any work you do cannot count toward CTC in this term. Additional experiences and births may still count toward your requirements for licensure or certification, but may not be used for college credit.
- **Clinical Training documentation is due: Monday, March 25, 2019 at 5:30 PM**
 - Your completed clinical training documentation must be turned in to the Midwifery Program Coordinator by this deadline in order to receive a grade of Complete. This includes your: Time Sheet, an Evaluation of Preceptor by Student for EACH preceptor you work with, Evaluation of Student by Preceptor, and Skills Assessment Checklist.
 - After this deadline, you will receive an Incomplete. See the Student Handbook and Catalog for more information.

Clinical Training Credit Registration FAQ:

- **When can I start counting hours toward credit?**
 - You can only count hours toward this CTC registration from the time your completed Winter Term Registration and CTC Registration form are received **AND** after term begins (January 1, 2019) until 11:59 pm on Sunday, March 24, 2019. **Any work you complete before submitting this form and payment will not count toward this credit.**
- **What happens if I don't complete enough hours?**
 - If you are not able to complete the hours required to receive credit, credit will not be awarded. Refunds for incomplete credits will not be considered. Refunds for dropped credits follow the term refund schedule.
- **I am working with a preceptor but I don't need/want credit, or I won't get enough hours to get credit. Do I still need to register for CTC?**
 - Yes, you need to register for zero credits. Registering for zero credits will allow you to count hours and experience toward your NARM requirements, but not toward **any** Birthingway Clinical Training Credits.
 - This form helps to document the Preceptor-Student relationship and outline expectations for work, learning, and appropriate tasks and duties.

Appropriate Duties for Clinical Training:

- | | |
|---|---|
| <ul style="list-style-type: none">• Direct client care*<ul style="list-style-type: none">◦ prenatal visits, labor support, birth, newborn care, postpartum visits, phone conversations with clients, providing client education• Processing lab work• Filing client information• Charting• Typing birth certificates• Cleaning and maintaining clinic/office space• Ordering/purchasing supplies• Attending Peer Review | <ul style="list-style-type: none">• Writing client information forms• Maintaining a client library• Replenishing supplies for prenatal and birth bags• Sterilizing instruments• Maintaining equipment• Attending staff meetings• Maintaining medication logs• Refilling oxygen tanks• Completing statistical forms• Transporting to and from one home visit per client |
|---|---|

***Direct Client Care must constitute at least 75% of the work performed.**

Midwifery Program Clinical Training Credit Registration Form – Winter 2019 Term

STUDENT

| | | | |
|-------------------|-----------------------|------------------|----------------|
| Legal First Name: | Legal Middle Initial: | Legal Last Name: | Pronouns Used: |
|-------------------|-----------------------|------------------|----------------|

SUPERVISING PRECEPTOR

| | | | |
|-------------------|-----------------------|------------------|----------------|
| Legal First Name: | Legal Middle Initial: | Legal Last Name: | Pronouns Used: |
|-------------------|-----------------------|------------------|----------------|

Primary Business Address/Clinical Training Site:

Secondary Business Address/Clinical Training Site:

To add more clinical training sites, please fill out and attach an *Additional Preceptors and Clinical Training Sites* form.

I would like to register for the following number of Clinical Training Credits:

PLEASE NOTE: If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out a new *Clinical Training Credit Registration* form and write in the number of credits you wish to add (not your total number of credits).

Number of Hours (credits x 30):

Total Cost (credits x \$288):

STUDENT

- I agree to complete the number of hours indicated (see above) of appropriate clinical training duties and tasks as determined by my preceptor (and defined on Page 1).
- I agree to complete and turn in the clinical training paperwork as defined on Page 1.
- I understand that I may work more than the required minimum hours but that credit awarded will not be adjusted.
- I understand that I cannot retroactively apply hours toward credit - that I can only count hours towards this CTC registration after this completed form has been processed by Birthingway Front Office staff.

Student (printed name) *Required*

Student (signature) *Required*

Date

PRECEPTOR(S)

When estimating how many hours of work to agree to, consider the approximate number of clients the student will be attending during the term (or other methods you feel are appropriate).

As Supervising Preceptor, I guarantee to provide at least the number of hours indicated (see above) of clinical training duties and tasks (as defined on Page 1) during the contracted term. I agree to supervise the Student appropriately and meet all of the responsibilities of a clinical preceptor, including completing required paperwork.

Supervising Preceptor (printed legal name)*Required*

Supervising Preceptor (signature) *Required*

Date

Co-Preceptor (printed legal name)

Co-Preceptor (signature)

Date

Co-Preceptor (printed legal name)

Co-Preceptor (signature)

Date

Co-Preceptor (printed legal name)

Co-Preceptor (signature)

Date

Co-Preceptor: any other Birthingway-approved preceptor in the same practice as the Supervising Preceptor with whom the Student may sometimes be supervised in clinical training. **To list additional Co-preceptors**, please fill out an *Additional Preceptors and Clinical Sites* form, available on our website at <http://www.birthingway.edu/for-students/registration>. All co-preceptors must be Birthingway approved preceptors.

Office Use Only

Date/time/payment/initial

Please route in this order:

____ FAC ____ FIN ____ REG ____ FAC ____ MPC ____ REG

Winter 2019 Term

Lactation Consultation Program Clinical Training Credit Registration Form

Lactation Consultation Program students working with a preceptor must complete this form each term.

How to Register for Clinical Training Credit (CTC):

- Your supervising preceptor and all co-preceptors must be approved by Birthingway before you register for Clinical Training Credit.
- To register for CTC, you must complete registration for this term **and** turn in this completed form with full payment (unless you are receiving a financial aid disbursement this term). **If you fax this form, please call to confirm that we have received it.** If e-mailing, submit form as PDF from your Birthingway student e-mail to info@birthingway.edu.
- To indicate that you are working with a preceptor but will not be taking credits this term, register for zero credits.
- **If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out an additional Clinical Training Credit Registration form and only write in the number of credits you wish to add (not the total number of credits you intend to complete this term).**

Dates and Deadlines:

- **Deadline to count CTC toward enrollment status: Monday, January 7, 2019 at 4:30 PM**
 - Credits added after that date and time will not be counted toward enrollment status.
 - Lactation clinical training credits do not count toward student enrollment status in the Midwifery program.
- **Deadline to add CTC: Thursday, March 7, 2019 at 5:30 PM**
 - If you wish to register for clinical training credits after that point, your Program Coordinator must give you a **Clinical Training Credit Registration Deadline Waiver**, which must be attached to your registration form.
- **You can count hours toward CTC until Sunday, March 24, 2019 at 11:59pm**
 - After that date and time, any work you do cannot count toward CTC this term. Additional experiences may still count toward your IBLCE requirements for certification, but may not be used for college credit.
- **Clinical Training documentation is due: Monday, March 25, 2019 at 5:30 PM**
 - Your completed clinical training documentation must be turned in to the Lactation Program Coordinator by this deadline in order to receive a grade of Complete. This includes your: Time Sheet, Evaluation of Preceptor by Student, Evaluation of Student by Preceptor, and Clinical Competencies Checklist.
 - After this deadline you will receive an Incomplete. See the Student Handbook and Catalog for more information.

Clinical Training Credit Registration FAQ:

- **When can I start counting hours toward credit?**
 - You can only count hours toward this CTC registration from the time your completed Winter Term Registration and CTC Registration form are received AND after term begins (January 1, 2019) until 11:59 pm on Sunday, March 24, 2019. **Any work you complete before submitting this form and payment will not count toward this credit.**
- **What happens if I don't complete enough hours?**
 - If you are not able to complete the hours required to receive credit, credit will not be awarded. Refunds for incomplete credits will not be considered. Refunds for dropped credits follow the term refund schedule.
- **I am working with a preceptor but I don't need/want credit, or I won't get enough hours to get credit. Do I still need to register for CTC?**
 - Yes, you need to register for zero credits. Registering for zero credits will allow you to count hours and experience toward your IBLCE requirements, but not toward **any** Birthingway Clinical Training Credits.
 - This form helps to document the Preceptor-Student relationship and outline expectations for work, learning, and appropriate tasks and duties.

Appropriate Duties for Clinical Training:

- | | |
|---|------------------------------------|
| • Direct client care* <ul style="list-style-type: none">◦ in-person consultation, phone conversations with clients, providing client education | • Writing client information forms |
| • Filing client information | • Maintaining a client library |
| • Charting | • Maintaining equipment |
| • Cleaning and maintaining clinic/office space | • Attending staff meetings |
| | • Completing statistical forms |
| | • Attending peer review |
| | • Ordering/purchasing supplies |

***Direct Client Care must constitute at least 60% of the work performed.**

Lactation Consultation Program Clinical Training Credit Registration Form – Winter 2019 Term

| STUDENT | | | |
|--|--|--|-------------------------------|
| Legal First Name: | Legal Middle Initial: | Legal Last Name: | Pronouns Used: |
| SUPERVISING PRECEPTOR | | | |
| Legal First Name: | Legal Middle Initial: | Legal Last Name: | Pronouns Used: |
| Primary Business Address/Clinical Training Site: | | | |
| Secondary Business Address/Clinical Training Site: | | | |
| To add more clinical training sites, please fill out and attach an <i>Additional Preceptors and Clinical Training Sites</i> form. | | | |
| I would like to register for the following number of Clinical Training Credits: | | | |
| PLEASE NOTE: If you've already registered for Clinical Training Credit for this term and wish to add more credits , please fill out a new <i>Clinical Training Credit Registration</i> form and write in the number of credits you wish to add (not your total number of credits). | | Number of Hours (credits x 30): | |
| | | Total Cost (credits x \$288): | |
| STUDENT | | | |
| <ul style="list-style-type: none"> I agree to complete the number of hours indicated (see above) of appropriate clinical training duties and tasks as determined by my preceptor (and defined on Page 1). I agree to complete and turn in the clinical training paperwork as defined on Page 1. I understand that I may work more than the required minimum hours but that credit awarded will not be adjusted. I understand that I cannot retroactively apply hours toward credit - that I can only count hours towards this CTC registration after this completed form has been processed by Birthingway Front Office staff. | | | |
| Student (printed name) *Required* | Student (signature) *Required* | Date | |
| PRECEPTOR(S) | | | |
| When estimating how many hours of work to agree to, consider the approximate number of clients the student will be attending during the term (or other methods you feel are appropriate). As Supervising Preceptor, I guarantee to provide at least the number of hours indicated (see above) of clinical training duties and tasks (as defined on Page 1) during the contracted term. I agree to supervise the Student appropriately and meet all of the responsibilities of a clinical preceptor, including completing required paperwork. | | | |
| Supervising Preceptor (printed legal name) *Required* | Supervising Preceptor (signature) *Required* | Date | |
| Co-Preceptor (printed legal name) | Co-Preceptor (signature) | Date | |
| Co-Preceptor (printed legal name) | Co-Preceptor (signature) | Date | |
| Co-Preceptor (printed legal name) | Co-Preceptor (signature) | Date | |
| Co-Preceptor: any other Birthingway-approved preceptor in the same practice as the Supervising Preceptor with whom the Student may sometimes be supervised in clinical training. To list additional Co-preceptors , please fill out an <i>Additional Preceptors and Clinical Sites</i> form, available on our website at http://www.birthingway.edu/for-students/registration . All co-preceptors must be Birthingway approved preceptors. | | | |
| Office Use Only | | | |
| Date/time/payment/initial _____ | | | |
| Please route in this order: | | | |
| _____ FAC | _____ FIN | _____ REG | _____ FAC _____ LPC _____ REG |