



# Birthingways

Summer 2018  
Volume 23, Issue 2

The Newsletter of Birthingway College of Midwifery

## Inside This Issue

Calendar	2
Returning Student Orientation	2
Doula Programs Info	3
Staff Welcome	3
Birthingway Workshops Online	4
Save the Date: CEU Offerings	4
CEU Offerings Description	5
Oregon Midwifery Council Updates	6
Birthingway Garden Work Party	6
Doula Programs Info Session	6
Registration Forms	
Registration Information	7
Summer Term Registration	9-10
MW Program CTC Reg	11-12
LC Program CTC Reg	13-14
Labor Doula Workshop	15
LD&D Workshop	17
BRN Workshop	19
CEU Workshop: Microbiome Issues in Pregnancy, Birth, and Lactation	21
CEU Workshop: Ethics of Informed Choice	23
CEU Workshop: Trauma Informed Care for Perinatal Practitioners	25



## Congratulations, 2015 Midwifery Cohort!

We commend our core completion students (above) for their immense strides on the journey to becoming knowledgeable, fully present, and compassionate midwives.

We honored their achievements at our Returning Student Orientation on April 9, which also gave all three of our cohorts the opportunity to build community – and relax with some delicious potluck food after a year of hard work!

### Front Office Hours

*July 1 – Sept 12, 2018*

**Mon:** 10:00 a.m. - 1:00 p.m.

**Tues-Thurs:** 10:00 a.m. - 12:00 p.m., and 1:00 p.m. - 4:00 p.m.

**Fri:** Closed

### Library Hours

*July 1 – Sept 12, 2018*

**Tues-Thurs:** 10:00 a.m. - 4:00 p.m. and by appointment.



# Calendar

- 6/9 Doula Programs Info Session
- 6/28 Midwifery Program Commencement Ceremony
- 7/2 Summer Term Begins
- 7/4 Independence Day Closure
- 7/9 Summer Term Enrollment Confirmation Deadline
- 7/17 Labor Doula Workshop Begins
- 8/3 CEU Workshop: Microbiome Issues in Pregnancy, Birth, and Lactation
- 8/6 Fall 2018 Registration Begins – Enrolled Students
- 8/13 Fall 2018 Registration Begins – Community Students
- 8/14 So, You Want To Be A Doula? - Informational Event
- 8/16 Lactation Program Commencement Ceremony
- 8/17 LD&D Renewal Workshop
- 8/24 Biodynamic Resuscitation of the Newborn (BRN) Workshop
- 9/3 Labor Day Closure
- 9/7 CEU Workshop: The Ethics of Informed Choice
- 9/13 Fall 2018 Term Begins
- 10/5 CEU Workshop: Trauma Informed Care in Perinatal Practice
- 11/1 Herbs for Lactation

## Returning Student Orientation

Orientation gives Birthingway students the opportunity to provide feedback about their academic experience and engage in a community building ceremony representing the growth of those further along the path to becoming midwives, and support of those just beginning the midwifery journey.





## Have you always wanted to become a Labor Doula?

**Our Labor Doula Workshop  
will teach you how to  
physically and emotionally  
support birthing families, while  
providing a strong foundation  
for Labor Doula Certification.**

## Join us!

**The Registration Form for the Summer Labor Doula Workshop is available in this issue.**



Birthingway's ***Postpartum Doula Workshop*** prepares students to provide compassionate, non-judgmental support to growing families. The workshop is the first step towards certification as a Postpartum Doula.

Here, our postpartum doula students are practicing soothing swaddling techniques:

**Welcome to our new Head Librarian & Information Literacy Teacher, Nora!**

Nora has a Master of Science in Library and Information Science from Florida State University and studied public health at Boston University School of Public Health. She has a background in academic health sciences libraries and has volunteered for a number of reproductive justice organizations. In her spare time, she enjoys hiking, running in Forest Park, listening to classical music, and learning Yiddish. She is excited to be part of the Birthingway community. Stop by and say hello to Nora!



### **MISSED A WORKSHOP?**

You can access our past workshops online for CEU CREDIT, including "Thyroid in Perinatal Period" and "Newborn Jaundice." Please visit:

**HIVECE.COM  
/COLLECTIONS/  
BIRTHINGWAY**

SUPPORT  
BIRTHINGWAY COLLEGE  
WHILE ADVANCING  
YOUR KNOWLEDGE  
IN THE EVER-EVOLVING  
FIELD OF MIDWIFERY



UPCOMING WORKSHOPS/CEUS  
(REGISTRATION FORMS IN THIS  
NEWSLETTER)

**MICROBIOME ISSUES IN PREGNANCY AND  
LACTATION**

**AUGUST 3 - REGISTER NOW**

**THE ETHICS OF INFORMED CHOICE**

**SEPTEMBER 7 - REGISTER NOW**

**TRAUMA INFORMED CARE**

**OCTOBER 5 - REGISTER NOW**

**HERBS FOR LACTATION**

**NOVEMBER 2**

SEE DESCRIPTIONS BELOW



**Birthingway**  
College of Midwifery



## Upcoming CEU Offerings

### ***Microbiome Issues in Pregnancy, Birth, and Lactation:***

Examine the Crucial Role that microbes play in pregnancy, birth, and breastfeeding, including how to best establish a healthy newborn microbiome. Birthingway will apply for R-CERPs for IBCLCs. Two CEUs for Midwives.

### ***The Ethics of Informed Choice***

Join us for an opportunity to look deeply at informed choice within lactation and midwifery practice. We will begin with a brief review of the "how tos" of providing thorough and effective informed choice and explore how providing such is an essential element of our ethical duty as practitioners. Following, we will look at how to create an effective informed choice document and work through a variety of scenarios together. Participants are encouraged to bring a document from their practice to examine during the workshop. We have applied for 3 ECERPs from IBLCE for this workshop. Three CEUs for Midwives.

### ***Trauma Informed Care for Perinatal Practitioners***

Explore how to practice trauma informed care with clients during pregnancy, birth, breastfeeding, and postpartum by acknowledging the impact of past trauma, offering individualized, relationship-based care, and cultivating environments that foster connection. Birthingway will apply for R-CERPs for IBCLCs. Three CEUs for Midwives.

### ***Herbs for Lactation:***

Integrating theory and practical hands-on skills, this workshop will provide Lactation and Birth Professionals with a framework for counseling clients about use of a variety of herbs while nursing. Adrienne Fuson, IBCLC and Cari

Nyland, ND will offer foundational information about herbal actions and constituents as well as safety during breastfeeding for the first half of the day. The afternoon will explore practical applications, discussing scenarios and practicing making herbal medicines that are appropriate for lactating clients. Birthingway will apply for R-CERPs for IBCLCs. Six CEUs for Midwives.



**Birthingway College  
of Midwifery**

## *Updates from the Oregon Midwifery Council*

OMC recently held their **Spring Statewide meeting**, focused on many of the issues regarding OHP, the Licensing Board, a Provider anti-discrimination bill OMC hopes to introduce in the 2018-2019 legislative session. They additionally spent time editing a document, "The Heart of Midwifery". OMC plans to use this document to ensure that its actions are consistent with the core values listed within. OMC will be finalizing the document and presenting it at the OMC meeting in Eugene on September 21st. If you are interested in working on the upcoming bill please contact: [silkeakerson@gmail.com](mailto:silkeakerson@gmail.com)

**Portland's next peer review and business meeting is on June 1st.** Peer review is from 9:30-12pm and is open to students in apprenticeships who are accompanied by their preceptor or a "sponsoring" midwife (any midwife who will be present and is willing to answer questions or check in with the student after the peer review). There is a potluck from noon to 12:45 for all midwives and students. The business meeting is from 12:45-3pm. We will be discussing the results of a survey we sent out regarding the Preceptor/Student relationship. We want to create community standards for supporting this relationship. Please come to hear the results and share your experience! You are such a valuable part of our community and your voice matters!



*Please Join Our  
Birthingway Garden Work Party  
Monday, June 11, 1-4 p.m.*

Birthingway's native plant garden provides our community with a variety of medicinal and educational benefits. Please join us for a gathering to help weed, prune and water - we have all the tools you need on-site!

Unable to join this time? Our garden can always use a hand! If you have a little extra time this summer, please come and help anytime!

Not sure if the office is open? Call 503-760-3131



PLEASE COME TO ASK QUESTIONS ABOUT  
OUR LABOR DOULA WORKSHOP  
BEGINNING IN JULY!

*Birthingway  
Doula Programs  
Info Session*

**Open House and Q&A**

SATURDAY, JUNE 9  
1:00 - 3:30 P.M.  
RSVP @ [WWW.BIRTHINGWAY.EDU](http://WWW.BIRTHINGWAY.EDU)

## Registration Information, Dates, and Deadlines

### 2018 Summer Term: July 2, 2018-September 12, 2018

<b>Registration for Enrolled Students Begins:</b>	Monday, June 4, 2018 at 8:30 AM
<b>Registration for Community Students Begins:</b>	Monday, June 11, 2018 at 8:30 AM
<b>Registration Deadline:</b>	<b>Monday, June 18, 2018 at 12:30 PM</b>
<b>Enrollment Confirmation Deadline:</b>	Monday, July 9, 2018 at 4:30 PM

#### Definitions:

- **Enrolled Student:** A person who has applied to a program at Birthingway, been accepted, and completed enrollment paperwork. This includes students in the Midwifery, Lactation Consultation, Labor Doula, and Postpartum Doula programs.
- **Community Student:** A person who is not enrolled in a program at Birthingway but takes courses or workshops.

#### Do you need to register for Summer 2018 term?

- If you are enrolled in the **Labor Doula** or **Postpartum Doula** Program, then **YES**
  - If you have not registered by the Enrollment Confirmation Deadline listed above, you will be withdrawn from your program at Birthingway.
- If you are planning to **graduate** or **certify** in Summer 2018 Term, then **YES**
- If you will be registering for **Research Project** or **Independent Study**, then **YES**
- If you are enrolled in the **Midwifery Program** or **Lactation Consultation Program** and will be working with a preceptor:
  - If you are registering for **one or more Clinical Training Credits**, you must register for this term **and** complete and turn in a Clinical Training Credit registration form with payment.
  - **Summer Term only:** If you are working with a preceptor but do not want/need credit, you only have to complete and turn in a Clinical Training Credit registration form for zero credits. You do not have to register for the term or pay registration fees.

#### General Registration Policies:

- Registrations are accepted on a first come, first served basis and are date and time stamped in order of receipt.
- Registrations which are received before the registration start date and time will be processed at the end of the day on the registration start date.

#### How to submit registration forms:

- **In-Person:** registrations can be walked in to Birthingway's Front Office while the College is open. Current hours can be found on our website (birthingway.edu). Forms can also be submitted after hours via the white drop box located on Birthingway's front porch.
- **Fax:** Send to 503-760-3332. **If you fax in your registration, please call us at 503-760-3131 to confirm that it has been received.** If your fax doesn't go through, your registration will not be complete and could also result in late fees or not getting a course you need.
- **Mail:** 12113 SE Foster Road, Portland, OR, 97266
- **E-mail:** registrations must be sent as PDF documents from your Birthingway email address, if applicable, to info@birthingway.edu in order to be accepted.
- **If you are paying through PayPal, a copy of your Paypal payment confirmation must be attached to your registration.** Your registration will be considered incomplete and delayed until the confirmation is received.

#### Payment, Good Financial Standing, and Financial Aid:

- Good financial standing means that all charges are paid when due. If you are not in good financial standing, you will not be allowed to register for courses or workshops in a new term, have a transcript released, or graduate.
  - **If you are not in good financial standing**, you may still register for the term to remain in your program (paying only your registration and technology fee, and late fee, if applicable).
- Payment of tuition and fees is due at the time of registration for each term unless the following applies:
  - **Midwifery Program Students Only:** You are eligible for Federal Financial Aid and will be receiving a disbursement in that term. You must have a completed Free Application for Federal Student Aid (FAFSA) and a signed award letter on file at Birthingway showing a disbursement in that term.
  - **Lactation Program Students Only:** You have a written payment plan in place or you have a private student loan through a private lender and will be receiving a disbursement in that term.
  - **Midwifery and Lactation Program Students:** You have been approved for Veteran Education Benefits to attend Birthingway and will be receiving benefits for that term.
- All overdue amounts are subject to finance charges of 15% APR with a \$5 minimum per month. Any costs incurred to collect these amounts are the responsibility of the student.

**This page intentionally left blank**



# Birthingway College of Midwifery – Summer 2018 Term Registration

**Registration begins: Monday, June 4, 2018 at 8:30 AM**

**Registration Deadline: Monday, June 18, 2018 at 12:30 PM (an additional \$75 fee is required after the deadline)**

**Student Information (all fields are required unless noted):**

Legal First Name		Legal Middle Initial		Legal Last Name	
Preferred Name (if different than legal)				Pronouns Used	
Address		City		State	Zip Code
Phone		Email		>> Optional: Emergency Contact Name and Number	
>> New Community Students Only Social Security # (Required for 1098-T):					
Which program(s) are you enrolled in? >> Please check all that apply		<input type="checkbox"/> Midwifery Program <input type="checkbox"/> Lactation Consultation Program <input type="checkbox"/> Labor Doula Program		<input type="checkbox"/> Postpartum Doula Program <input type="checkbox"/> I am not enrolled in a program	

## Midwifery and Lactation Consultation Program Students:

**Students enrolled in the Midwifery Program or Lactation Consultation Program are not required to register for Summer term unless they plan to:**

- a) Graduate during Summer Term
- b) Register for Clinical Training Credit
- c) Register for Independent Study
- d) Register for Research Project (Midwifery Program only)

### Planning to graduate?

Please fill out the Graduation section on the other side of this form.

### Planning to work with a preceptor during Summer Term?

- Please fill out and turn in a Clinical Training Credit registration form **in addition to this registration form**.
- If you will be doing Clinical Training but do not want to register for credit, you do not need to complete this form. However, you **do** need to turn in a Clinical Training Credit registration form indicating that you wish to register for zero credits.

### Credit Courses offered in the Summer 2018 Term

#### Independent Study, 1-3 credit hours

To register for this course, you must initially complete an *Independent Study Project Intent Form* designating the proposed topic, advisor, and credit value. Independent Study Project Intent forms can be found on Birthingway's website. Allow seven weeks prior to the term in which you will pursue the Independent Study to complete all preparatory steps. If your proposal is approved, you will be provided with an *Independent Study Registration Form*. **This form must be submitted with payment before the first day of the term.** Please see the Academic Coordinator or the Faculty Coordinator if you have any questions.

**The Independent Study Project Intent Form can be found on our website: <https://birthingway.edu/for-students/registration/>**

#### Research Project (RSP411q), 1 credit hour

Prerequisite: Research Methods (RSM311q).

*Registration for this course is limited to Midwifery program students.*

This course focuses on the design and implementation of a research project, including definition of a topic, literature review, creation of a bibliography, and the production of a research paper.

**To register for this course, you must turn in a Research Project Registration Form with payment before the first day of the term.**

**Please be advised that approval process may take several weeks.**

**The Research Project Registration Form can be found on our website: <https://birthingway.edu/for-students/registration/>**

## Labor and Postpartum Doula Students

You must register for the term by the Enrollment Confirmation Deadline stated above in order to remain an enrolled student in your program. Register by the Registration Deadline to avoid paying the \$75 Late Registration Fee.

### All Students registering for Summer 2018 Term:

Registration Fees – required for all students who register for Summer term	Technology Fee:	\$0.00
	Registration Fee:	\$60.00
<b>Late Registration Fee of \$75.00:</b>		\$
(due in addition to the Registration Fee if received after 12:30 pm on Monday, June 18, 2018)		
<b>TOTAL:</b>		\$

\*Signature Required on Page 2\*

**CLINICAL TRAINING:**  
 Will you be working with a preceptor this term? ☐ Yes ☐ No  
 >>If you marked "Yes" you must fill out a **Clinical Training Credit Registration form**. To indicate that you are working with a preceptor but will not be taking credits this term, please register for zero credits. These forms help establish (on paper) the Preceptor-Student relationship and help outline expectations for work, learning, and appropriate tasks and duties.  
**Is this your first time registering for Clinical Training Credit? If so, please contact your Program Coordinator.**  
 Preceptor(s) I am working with: \_\_\_\_\_

**GRADUATION:**  
 Do you intend to graduate in this term or the next? ☐ Yes ☐ No  
 >>If you marked "Yes" please write in the term and year you intend to graduate: \_\_\_\_\_  
 >>If you marked "Yes" please schedule a meeting with your Program Coordinator to discuss the graduation process.

**PRIVACY PREFERENCE:**  
☐ **Privacy Protected – Do not share my information with anyone.** (This term only.)  
 Student directory information will be shared with all currently enrolled students in the published student roster. This includes your name, address, phone number, Birthingway email address, matriculation year, certificates/degrees received, and program(s) of study. Birthingway will only release your name, program of study, matriculation year, and certificates/degrees received to the public upon request.  
**Students who choose to be privacy protected will not be listed on the student roster, and will not be acknowledged as a student of Birthingway to ANY outside inquiry, except as required under federal law.**

<b>CANCELLATION CLAUSE:</b> Should you decide to cancel this agreement, you must do so in writing within three business days to receive a full refund of all fees and tuition. After the three-day cancellation period, should you decide to cancel your registration and not attend, refunds will be made per the refund policy below.  <b>REFUND POLICY:</b> <ul style="list-style-type: none"> <li>You are expected to attend all classes for which you register. <b>If you do not attend or stop attending and fail to drop within the refund period, you remain responsible for all tuition and fees.</b></li> <li>If you wish to drop a course, please fill out a Withdrawal/Drop Form (available on our website or in the front office) and either mail, fax, email, or hand it in to the front office. You will receive a refund of tuition per the refund schedule (see table).</li> <li><b>Registration Fees, Late Registration Fees, and Technology Fees are non-refundable. Equipment Kit Fees, Course-pack Fees, and Lab Fees are non-refundable after the Registration Deadline.</b></li> <li>Please allow four to six weeks for receipt of refund.</li> <li><b>The dates in this table are based on calendar days of the term.</b></li> </ul>	<b>Refund Policy Table for Summer Term</b>	
	<b>Withdrawal Date (day of term)</b>	<b>Tuition Refund</b>
	On or before 1st day of term	100%
	Day 2 through 7	83%
	Day 8 through 14	66%
	Day 15 through 21	49%
	Day 22 through 28	32%
	Day 29 through 37	15%
Day 38 through end of term	<b>No Refund</b>	

Payment of tuition and fees is due at the time of registration for each term unless the following applies:  
**Midwifery Program Students Only:** You are eligible for Federal financial aid and will be receiving a disbursement in that term. You must have a completed Free Application for Federal Student Aid (FAFSA) and a signed award letter on file at Birthingway showing a disbursement in that term. **Lactation Program Students Only:** You have a written payment plan in place or you have a private student loan through a private lender and will be receiving a disbursement in that term. **Midwifery and Lactation Program Students:** You have been approved for Veteran Education Benefits to attend Birthingway and will be receiving benefits for that term.

Textbook and equipment kit charges are due when ordered, unless you are receiving a Federal financial aid disbursement or private loan disbursement in the term and have authorized payment from your financial aid disbursement. All overdue amounts are subject to a finance charge of 15% APR with a \$5 minimum per month. Any costs incurred to collect these amounts are the responsibility of the student.

**A student must be in good financial standing to register for courses.** Any costs incurred to collect these amounts are the responsibility of the student. Credit card payments are accepted through PayPal – for instructions, visit <https://birthingway.edu/for-students/make-a-payment/> By paying through PayPal, you agree to PayPal and Birthingway's terms and conditions. You must include a copy of your PayPal payment confirmation if paying by PayPal, or your registration will be incomplete and delayed until confirmation is received.

Registrations are accepted by mail, fax, or as a PDF attachment from your Birthingway email address; walk-ins are accepted in the front office during office hours only (please see Birthingway's website for listed hours). Registrations will be date/time stamped in order of receipt. Registrations received BEFORE registration begins will be processed at the end of the first registration day, in order of receipt. **Registrations received AFTER the registration deadline will incur a \$75 late registration fee.** If you fax your registration (503-760-3332) it is *your responsibility* to call and confirm that we have actually received your fax. If your fax doesn't go through, your registration will not be complete and could also result in late fees or not getting a course you need. **Several courses have readings due the first day of class. Please check the Coursepack & Textbook Status Google Doc provided by Birthingway's Learning Resources Coordinator for daily availability updates.**

**By signing below, I agree that I have read and understand all policies stated above.**

STUDENT SIGNATURE (Required to process your registration)		DATE
---	--	------

<b>OFFICE USE ONLY</b>	Date/Time/Payment/Initial:
Routing: _____ FIN _____ REG _____ FIN _____ LRC _____ FAC(if CTC) _____ MPC(if MW) _____ LPC(if LC) _____ DPA _____ REG(file) _____ Has Financial Aid (cleared). <input type="checkbox"/> MW Program <input type="checkbox"/> LC Program <input type="checkbox"/> LD Program <input type="checkbox"/> PPD Program	

# Summer 2018 Term

## Midwifery Program - Clinical Training Credit Registration Form

Midwifery Program students working with a preceptor must complete this form each term.

### How to Register for Clinical Training Credit (CTC):

- Your supervising preceptor and all co-preceptors must be approved by Birthingway before you register for Clinical Training Credit (CTC)
- To register for CTC, you must register for this term **and** turn in this completed form with full payment (unless you are receiving a financial aid disbursement this term). If you fax this form, please call to confirm that we have received it. If e-mailing, submit form as a PDF from your Birthingway student email to [info@birthingway.edu](mailto:info@birthingway.edu).
- If you are working with a preceptor but will not be taking credits this term, register for zero credits using this form. **You do not need to register and pay for Summer Term if you register for zero Clinical Training Credits**
- If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out an additional Clinical Training Credit Registration form and **only write in the number of credits you wish to add (not your total number of credits)**.

### Dates and Deadlines:

- **Deadline to count CTC toward your enrollment status for Financial Aid: Monday, July 9, 2018 at 4:30 PM.** Credits added after that date and time will not be counted toward enrollment status.
- **Deadline to add CTC: Wednesday, August 29, 2018 at 4:00 PM.** If you wish to register for Clinical Training Credits after that point, your Program Coordinator must give you a *Clinical Training Credit Registration Deadline Waiver*, which must be attached to your registration form.
- **You can count hours toward CTC until Wednesday, September 12, 2018 at 11:59 PM.** After that date and time, any work you do cannot count toward CTC this term. Additional experiences and births may still count toward your requirements for licensure or certification, but may not be used for college credit.
- **Clinical Training documentation is due: Thursday, September 13, 2018 at 4:00 PM.** Your completed clinical training documentation must be turned in to Birthingway's Front Office by this deadline in order to receive a grade of Complete. This includes your: Time Sheet, Evaluation of Preceptor by Student, Evaluation of Student by Preceptor, and Skills Assessment Checklist. After this deadline you will receive an Incomplete. See the Student Handbook and Catalog for more information.

### Clinical Training Credit Registration FAQ:

- **When can I start counting hours toward credit?**
  - You can only count hours toward this CTC registration from the time your completed Summer Term Registration and CTC Registration form are received **AND** after term begins (July 2, 2018) until 11:59 pm on Wednesday, September 12, 2018. **Any work you complete before submitting this form and payment will not count toward this credit.**
- **What happens if I don't complete enough hours?**
  - If you are not able to complete the hours required to receive credit, credit will not be awarded. Refunds for incomplete credits will not be considered. Refunds for dropped credits follow the term refund schedule.
- **I am working with a preceptor but I don't need/want credit, or I won't get enough hours to get credit. Do I still need to register for CTC?**
  - Yes, you need to register for zero credits. Registering for zero credits will allow you to count hours and experience toward your NARM requirements, but not toward **any** Birthingway Clinical Training Credits.
  - This form helps to document the Preceptor-Student relationship and outline expectations for work, learning, and appropriate tasks and duties.
  - Since Summer Term is an optional term, you do not need to register and pay for the term if you register for zero Clinical Training Credits. You are only required to submit this form.

### Appropriate Duties for Clinical Training:

- |  |  |
|--|--|
| • <b>Direct client care*:</b> prenatal visits, labor support, birth, newborn care, postpartum visits, phone conversations with clients, providing client education | • Writing client information forms                   |
| • Processing lab work  | • Maintaining a client library                       |
| • Filing client information  | • Replenishing supplies for prenatal and birth bags  |
| • Charting   | • Sterilizing instruments                            |
| • Typing birth certificates  | • Maintaining equipment                              |
| • Cleaning and maintaining clinic/office space   | • Attending staff meetings                           |
| • Ordering/purchasing supplies   | • Maintaining medication logs                        |
| • Attending Peer Review  | • Refilling oxygen tanks                             |
|  | • Completing statistical forms                       |
|  | • Transporting to and from one home visit per client |

**\*Direct Client Care must constitute at least 75% of the work performed.**



# Midwifery Program - Clinical Training Credit Registration Form – Summer 2018 Term

<b>STUDENT</b>			
Legal First Name:	Legal Middle Initial:	Legal Last Name:	Pronouns Used:
<b>SUPERVISING PRECEPTOR</b>			
Legal First Name:	Legal Middle Initial:	Legal Last Name:	Pronouns Used:
Primary Business Address/Clinical Training Site:			
Secondary Business Address/Clinical Training Site:			
To add more clinical training sites, please fill out and attach an <i>Additional Preceptors and Clinical Training Sites</i> form.			
<b>I would like to register for the following number of Clinical Training Credits:</b>			
<b>PLEASE NOTE:</b> If you've already registered for Clinical Training Credit for this term and wish to <b>add more credits</b> , please fill out a new <i>Clinical Training Credit Registration</i> form and write in the number of credits you wish to add (not your total number of credits).		<b>Number of Hours (credits x 30):</b>	
		<b>Total Cost (credits x \$288):</b>	
<b>STUDENT</b>			
<ul style="list-style-type: none"> <li>I agree to complete the number of hours indicated (see above) of appropriate clinical training duties and tasks as determined by my preceptor (and defined on Page 1).</li> <li>I agree to complete and turn in the required clinical training paperwork as defined on Page 1.</li> <li>I understand that I may work more than the required minimum hours but that credit awarded will not be adjusted.</li> <li>I understand that I cannot retroactively apply hours toward credit. I can only count hours towards this CTC registration after this completed form has been processed by Birthingway Front Office staff.</li> </ul>			
<b>Student Printed Name *Required*</b>		<b>Student Signature *Required*</b>	<b>Date</b>
<b>PRECEPTOR(S)</b>			
When estimating how many hours of work to agree to, consider the approximate number of clients the student will be attending during the term (or other methods you feel are appropriate).			
As Supervising Preceptor, I agree to provide at least the number of hours indicated (see above) of clinical training duties and tasks (as defined on Page 1) during the contracted term. I agree to supervise the Student appropriately and meet all of the responsibilities of a clinical preceptor, including completing required paperwork.			
<b>Supervising Preceptor Printed Legal Name *Required*</b>	<b>Supervising Preceptor Signature *Required*</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature)</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature</b>	<b>Date</b>	
<b>Co-Preceptor:</b> any other Birthingway-approved preceptor in the same practice as the Supervising Preceptor with whom the Student may sometimes be supervised in clinical training. <b>To list additional Co-preceptors</b> , please fill out an <i>Additional Preceptors and Clinical Sites</i> form, available on our website at <a href="https://www.birthingway.edu/for-students/registration">https://www.birthingway.edu/for-students/registration</a> . All co-preceptors must be Birthingway approved.			

<b>Office Use Only</b>	Date/time/payment/initial _____
	_____ FAC    _____ FIN    _____ REG    _____ FAC    _____ MPC    _____ REG(file)

# Summer 2018 Term

## Lactation Consultation Program - Clinical Training Credit Registration Form

Lactation Consultation Program students working with a preceptor must complete this form each term.

### How to Register for Clinical Training Credit (CTC):

- Your supervising preceptor and all co-preceptors must be approved by Birthingway before you register for Clinical Training Credit.
- To register for CTC, you must complete registration for this term **and** turn in this completed form with full payment (unless you are receiving a financial aid disbursement this term). If you fax this form, please call to confirm that we have received it. If e-mailing, submit form as PDF from your Birthingway student e-mail to [info@birthingway.edu](mailto:info@birthingway.edu).
- To indicate that you are working with a preceptor but will not be taking credits this term, register for zero credits.
- If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out an additional *Clinical Training Credit Registration* form and **only write in the number of credits you wish to add (not your total number of credits)**.

### Dates and Deadlines:

- **Deadline to count CTC toward your enrollment status for Financial Aid: Monday, July 9, 2018 at 4:30 PM.** Credits added after that date and time will not be counted toward enrollment status.
- **Deadline to add CTC: Wednesday, August 29, 2018 at 4:00 PM.** If you wish to register for Clinical Training Credits after that point, your Program Coordinator must give you a Clinical Training Credit Registration Deadline Waiver, which must be attached to your registration form.
- **You can count hours toward CTC until Wednesday, September 12, 2018 at 11:59 PM.** After that date and time, any work you do cannot count toward CTC this term. Additional experiences may still count toward your requirements for certification, but may not be used for college credit.
- **Clinical Training documentation is due: Thursday, September 13 at 4:00 PM.** Your completed clinical training documentation must be turned in to Birthingway's Front Office by this deadline in order to receive a grade of Complete. This includes your: Time Sheet, Evaluation of Preceptor by Student, Evaluation of Student by Preceptor, and Clinical Competencies Checklist. After this deadline you will receive an Incomplete. See the Student Handbook and Catalog for more information.

### Clinical Training Credit Registration FAQ:

- **When can I start counting hours toward credit?**
  - You can only count hours toward this CTC registration from the time your completed Summer Term Registration and CTC Registration form are received **AND** after term begins (July 2, 2018) until 11:59 pm on Wednesday, September 12, 2018. **Any work you complete before submitting this form and payment will not count toward this credit.**
- **What happens if I don't complete enough hours?**
  - If you are not able to complete the hours required to receive credit, credit will not be awarded. Refunds for incomplete credits will not be considered. Refunds for dropped credits follow the term refund schedule.
- **I am working with a preceptor but I don't need/want credit, or I won't get enough hours to get credit. Do I still need to register for CTC?**
  - Yes, you need to register for zero credits. Registering for zero credits will allow you to count hours and experience toward your IBCLC requirements, but not toward **any** Birthingway Clinical Training Credits.
  - This form helps to document the Preceptor-Student relationship and outline expectations for work, learning, and appropriate tasks and duties.
  - Since Summer Term is an optional term, you do not need to register and pay for the term if you register for zero Clinical Training Credits. You are only required to submit this form.

### Appropriate Duties for Clinical Training:

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• <b>Direct client care*:</b> in-person consultation, phone conversations with clients, providing client education</li><li>• <b>Indirect client care</b><ul style="list-style-type: none"><li>◦ Filing client information</li><li>◦ Charting</li><li>◦ Cleaning and maintaining clinic/office space</li></ul></li></ul> | <ul style="list-style-type: none"><li>• <b>Indirect Client Care (cont)</b><ul style="list-style-type: none"><li>◦ Writing client information forms</li><li>◦ Maintaining a client library</li><li>◦ Maintaining equipment</li><li>◦ Attending staff meetings</li><li>◦ Completing statistical forms</li><li>◦ Attending peer review</li><li>◦ Ordering/purchasing supplies</li></ul></li></ul> |
|---|--|

**\*Direct Client Care must constitute at least 60% of the work performed.**

# Lactation Program - Clinical Training Credit Registration Form – Summer 2018 Term

STUDENT			
Legal First Name:	Legal Middle Initial:	Legal Last Name:	Pronouns Used:
SUPERVISING PRECEPTOR			
Legal First Name:	Legal Middle Initial:	Legal Last Name:	Pronouns Used:
Primary Business Address/Clinical Training Site:			
Secondary Business Address/Clinical Training Site:			
To add more clinical training sites, please fill out and attach an <i>Additional Preceptors and Clinical Training Sites</i> form.			
<b>I would like to register for the following number of Clinical Training Credits:</b>			
<b>PLEASE NOTE:</b> If you've already registered for Clinical Training Credit for this term and wish to add more credits, please fill out a new <i>Clinical Training Credit Registration</i> form and write in the number of credits you wish to add (not your total number of credits).		<b>Number of Hours (credits x 30):</b>  <b>Total Cost (credits x \$288):</b>	
STUDENT			
<ul style="list-style-type: none"> <li>I agree to complete the number of hours indicated (see above) of appropriate clinical training duties and tasks as determined by my preceptor (and defined on Page 1).</li> <li>I agree to complete and turn in the required clinical training paperwork as defined on Page 1.</li> <li>I understand that I may work more than the required minimum hours but that credit awarded will not be adjusted.</li> <li>I understand that I cannot retroactively apply hours toward credit. I can only count hours towards this CTC registration after this completed form has been processed by Birthingway Front Office staff.</li> </ul>			
<b>Student Printed Name *Required*</b>	<b>Student Signature *Required*</b>	<b>Date</b>	
PRECEPTOR(S)			
When estimating how many hours of work to agree to, consider the approximate number of clients the student will be attending during the term (or other methods you feel are appropriate).			
As Supervising Preceptor, I agree to provide at least the number of hours indicated (see above) of clinical training duties and tasks (as defined on Page 1) during the contracted term. I agree to supervise the Student appropriately and meet all of the responsibilities of a clinical preceptor, including completing required paperwork.			
<b>Supervising Preceptor Printed Legal Name *Required*</b>	<b>Supervising Preceptor Signature *Required*</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature</b>	<b>Date</b>	
<b>Co-Preceptor Printed Legal Name</b>	<b>Co-Preceptor Signature</b>	<b>Date</b>	
<b>Co-Preceptor:</b> any other Birthingway-approved preceptor in the same practice as the Supervising Preceptor with whom the Student may sometimes be supervised in clinical training. <b>To list additional Co-preceptors</b> , please fill out an <i>Additional Preceptors and Clinical Sites</i> form, available on our website at <a href="https://www.birthingway.edu/for-students/registration">https://www.birthingway.edu/for-students/registration</a> . All co-preceptors must be Birthingway approved preceptors.			

Office Use Only	Date/time/payment/initial _____
_____ FAC    _____ FIN    _____ REG    _____ FAC    _____ LPC    _____ REG(file)	



# Summer 2018 Labor Doula Workshop: Assisting Families with Birth

## Taught by Raeben Nolan, Doula, BA

<b>Dates and Times:</b> Tuesdays from 4:30-8:00 PM on 7/17, 7/24, 7/31, 8/7, 8/14, 8/21, 8/28, 9/4, <u>make up session-9/11</u>				
<b>Description:</b> Lecture, readings, discussion and practical skills for providing emotional and physical support for people in labor and the immediate postpartum. This course constitutes one step towards Birthingway's Labor Doula Certification.				
<b>Location:</b> Blue Classroom, Birthingway College of Midwifery, 12113 SE Foster Rd., Portland, OR 97266				
<b>Registration Deadline: Tuesday, July 10, 2018 at 4:00 PM</b> Sorry, registrations will not be accepted on or after the first day of the workshop				
<b>Cost: \$530</b>	<ul style="list-style-type: none"> <li>• <b>Workshop Fee: \$500</b></li> <li>• <b>Course-pack Fee: \$30 (non-refundable)</b></li> <li>• <b>Late fee, if registering after the registration deadline: \$75 (non-refundable)</b></li> </ul>			
<b>Required Textbooks:</b> <ul style="list-style-type: none"> <li>• Gaskin IM. <i>Ina May's Guide to Breastfeeding</i>. 2009.</li> <li>• Simkin P. <i>Pregnancy, Childbirth, and the Newborn: The Complete Guide</i>. 5th ed. 2016.</li> <li>• Morton C, Clift E. <i>Birth Ambassadors: Doulas and the Re-Emergence of Woman-Supported Birth in America</i>. 2014.</li> <li>• Simpkin P. <i>The Birth Partner</i>. 4th ed. 2013.</li> </ul>				
<b>Some required reading must be completed prior to the first class session. These assignments will be emailed to you. Course packs will be handed out on the first day of class.</b>				
<b>We must receive this completed registration form and full payment to register you for this workshop.</b> <ul style="list-style-type: none"> <li>• Please make checks payable to Birthingway College</li> <li>• Credit card payments are accepted through PayPal. Instructions: <a href="https://birthingway.edu/for-students/make-a-payment/">https://birthingway.edu/for-students/make-a-payment/</a> <ul style="list-style-type: none"> <li>◦ <b>If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.</b></li> </ul> </li> </ul>				
<b>How to submit your registration:</b> <ul style="list-style-type: none"> <li>• <b>In-Person:</b> registrations can be turned in to our Front Office during College hours posted on our website (<a href="https://birthingway.edu">birthingway.edu</a>)</li> <li>• <b>Fax:</b> Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)</li> <li>• <b>Mail:</b> 12113 SE Foster Road, Portland, OR, 97266</li> <li>• <b>Email:</b> Send as a PDF document to <a href="mailto:info@birthingway.edu">info@birthingway.edu</a></li> </ul>				
<b>Refund Policy:</b> Written notice is required for a refund, and must be received no later than seven days before the first day of the course for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the first day of the workshop. <b>No refund will be made on or after the first class day. Coursepack fees and late registration fees are non-refundable.</b> For more information, see our current <i>Student Handbook and Catalog</i> at <a href="https://birthingway.edu/for-students/student-handbook-and-catalog/">https://birthingway.edu/for-students/student-handbook-and-catalog/</a>				
<b>- Please make a copy of this page for your records -</b>				
<b>Labor Doula Workshop - Registration Form – Summer 2018 Term</b>				
<b>Registration Deadline: Tuesday, July 10, 2018 at 4:00 PM</b>				
Legal First Name		Legal Middle Initial		Legal Last Name
Preferred Name			Pronouns Used	
Mailing Address		City	State	Zip Code
Phone Number		Email Address (Required for this workshop, preferably Gmail)		
<b>Payment Method (check one):</b> <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Cash <input type="checkbox"/> PayPal (see above for PayPal policy)				
Workshop Fee: \$500 + Coursepack Fee (non-refundable): \$30 = \$530				\$
Late Registration Fee (non-refundable): \$75 Required in addition to the workshop fee if registration is received after 4:00 PM on 07/10/18				\$
<b>Total:</b>				<b>\$</b>
<b>OFFICE USE ONLY</b>		Date/Time/Payment/Initial:		
Routing: ____ FIN ____ REG ____ FIN ____ LRC ____ DPA ____ REG (file)				

**This page intentionally left blank**

# Summer 2018 Legend Drugs and Devices (LD&D) Renewal Workshop

## Taught by Holly Scholles, MA, CPM, LDM

**Date and Time:** Friday, August 17, 2018, 9:00 AM – 6:00 PM (please bring a lunch)

**Description:** Course includes 8.5 combined hours of theory, skills, and testing for Suturing, IV Skills, Medications by Injection, and Pharmacology (including GBS). This course meets the Oregon State requirements for renewal of the Legend Drugs and Devices training to maintain licensure as an Oregon Direct Entry Midwife. Legend Drugs and Devices must be renewed every two years once licensed. You must have completed the 48-hour LD&D Initial sequence in order to take this workshop. **Maternal and Neonatal Resuscitation are not covered in this workshop.**

**Location:** Birthingway College of Midwifery, 12113 SE Foster Rd, Portland, OR 97266

**Registration Deadline: Thursday August 9, 2018 at 4:00 PM**

Sorry, no walk-in registrations during the workshop

**Cost:** • **Workshop Fee: \$200** (waived for Birthingway employees and preceptors working with a Birthingway student)  
**\$285** • **Lab Fee: \$85** (non-refundable)  
 • **Late fee, if registering after the registration deadline: \$75** (non-refundable)

**Required Equipment:** Participants must provide their own suturing equipment, including at a minimum: one needle holder, one tissue forceps, two hemostats, and one suture scissors. If you do not bring your own equipment you cannot complete the workshop and there may be an additional fee. Students will be giving and receiving IVs on each other.

**We must receive this completed registration form and full payment to register you for this workshop.**

- Please make checks payable to Birthingway College
- Credit card payments are accepted through PayPal. Instructions: <https://birthingway.edu/for-students/make-a-payment/>
  - **If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.**

**How to submit your registration:**

- **In-Person:** registrations can be turned in to our Front Office during College hours posted on our website ([birthingway.edu](http://birthingway.edu))
- **Fax:** Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)
- **Mail:** 12113 SE Foster Road, Portland, OR, 97266
- **Email:** Send as a PDF document to [info@birthingway.edu](mailto:info@birthingway.edu)

**Refund Policy:**

Written notice is required for a refund, and must be received no later than seven days before the date of the workshop for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the workshop date. **No refund will be made on or after the date of the workshop. Lab fees and Late registration fees are non-refundable.** For more information, see our current *Student Handbook and Catalog* at <https://birthingway.edu/for-students/student-handbook-and-catalog/>

- Please make a copy of this page for your records -

### LD&D Renewal Workshop – Registration Form – Summer 2018 Term

**Registration Deadline: Thursday, August 9, 2018 at 4:00 PM**

Legal First Name	Legal Middle Initial	Legal Last Name	
Preferred Name (if different than legal)		Pronouns Used	
Mailing Address	City	State	Zip Code
Phone Number	Email Address – Required for this workshop, preferably Gmail		

>> I am a: ☐ Birthingway Employee ☐ Preceptor working with a Birthingway student (Questions? Ask Natalie: [fac@birthingway.edu](mailto:fac@birthingway.edu))

**Payment Method (check one):** ☐ Check/Money Order ☐ Cash ☐ PayPal (please see above for PayPal policy)

Workshop Fee: \$200 (waived for Birthingway employees and preceptors working with a Birthingway student)	\$
Lab Fee: \$85 (non-refundable)	\$
Late Registration Fee (non-refundable): \$75 Required in addition to the workshop fee if registration is received after 4:00 PM on 08/09/18	\$
<b>Total:</b>	<b>\$</b>

OFFICE USE ONLY	Date/Time/Payment/Initial:
	Routing: _____ FAC _____ FIN _____ REG _____ FIN _____ LRC _____ REG(file)



**This page intentionally left blank**

# Biodynamic Resuscitation of the Newborn (BRN) Workshop

Taught by Holly Scholles, MA, CPM, LDM

<b>Date and Time:</b> Friday, August 24, 2018, 9:30 AM-4:30 PM (please bring a lunch)				
<b>Location:</b> Blue Classroom, Birthingway College of Midwifery, 12113 SE Foster Road, Portland, OR, 97266				
<b>Description:</b> BRN provider training is stand-alone workshop in how to assist with the newborn transition. Taught by a BRN Certified Instructor, this training includes both theoretical and hands-on practice components. To receive a BRN provider card, you must attend the entire workshop and pass the written and skills assessments. <b>This training meets the requirements for Oregon licensure and NARM certification.</b> <b>For more information, please visit <a href="https://biodynamicresuscitationofthenewborn.com/">https://biodynamicresuscitationofthenewborn.com/</a></b>				
<b>Registration Deadline: Thursday, August 16, 2018 at 4:00 PM</b> Sorry, no walk-in registrations during the workshop				
<b>Cost: \$110</b>	<ul style="list-style-type: none"> <li>• <b>Late fee, if registering after the registration deadline: \$75 (non-refundable)</b></li> <li>• <b>Workshop is free for Birthingway employees and preceptors working with a Birthingway student</b></li> </ul>			
<b>We must receive this completed registration form and full payment to register you for this workshop.</b> <ul style="list-style-type: none"> <li>• Please make checks payable to Birthingway College</li> <li>• Credit card payments are accepted through PayPal. Instructions: <a href="https://birthingway.edu/for-students/make-a-payment/">https://birthingway.edu/for-students/make-a-payment/</a> <ul style="list-style-type: none"> <li>◦ <b>If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.</b></li> </ul> </li> </ul>				
<b>How to submit your registration:</b> <ul style="list-style-type: none"> <li>• <b>In-Person:</b> registrations can be turned in to our Front Office during College hours posted on our website (<a href="https://birthingway.edu">birthingway.edu</a>)</li> <li>• <b>Fax:</b> Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)</li> <li>• <b>Mail:</b> 12113 SE Foster Road, Portland, OR, 97266</li> <li>• <b>Email:</b> Send as a PDF document to <a href="mailto:info@birthingway.edu">info@birthingway.edu</a></li> </ul>				
<b>Refund Policy:</b> Written notice is required for a refund, and must be received no later than seven days before the workshop date for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the workshop date. <b>No refund will be made on or after the date of the workshop. Lab fee and late registration fees are non-refundable.</b> For more information, see our current <i>Student Handbook and Catalog</i> at <a href="https://birthingway.edu/for-students/student-handbook-and-catalog/">https://birthingway.edu/for-students/student-handbook-and-catalog/</a>				
- Please make a copy of this page for your records -				
<b>Biodynamic Resuscitation of the Newborn Workshop – Registration Form – Summer 2018 Term</b>				
<b>Registration Deadline: Thursday, August 16, 2018 at 4:00 PM</b>				
Legal First Name		Legal Middle Initial		Legal Last Name
Preferred Name (if different than legal)			Pronouns Used	
Mailing Address		City	State	Zip Code
Phone Number	Email Address – Required for this workshop, preferably Gmail			
<b>Payment Method (check one):</b> <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Cash <input type="checkbox"/> PayPal (please see above for PayPal policy)				
<b>&gt; I am a:</b> <input type="checkbox"/> Birthingway Employee <input type="checkbox"/> Preceptor working with a Birthingway student   (Questions? Ask Natalie: <a href="mailto:fac@birthingway.edu">fac@birthingway.edu</a> )				
Workshop Fee: \$110 (waived for Birthingway employees and preceptors working with a Birthingway student)				\$
Late Registration Fee (non-refundable): \$75 Required in addition to the workshop fee if registration is received after 4:00 PM on 08/16/18				\$
<b>Total:</b>				\$
<b>OFFICE USE ONLY</b>		Date/Time/Payment/Initial:		
Routing: _____ FAC _____ FIN _____ REG _____ FIN _____ LRC _____ REG(file)				

**This page intentionally left blank**



# CEU Workshop: Microbiome Issues in Pregnancy, Birth, and Lactation

Taught by Holly Scholles, MA, CPM, LDM

<b>Date and Time:</b> Friday, August 3, 2018, 9:30-11:30 AM				
<b>Location:</b> Blue Classroom, Birthingway College of Midwifery, 12113 SE Foster Road, Portland, OR, 97266				
<b>Description:</b> Examine the crucial role that microbes play in pregnancy, birth, and breastfeeding, including how to best establish a healthy newborn microbiome.				
<b>This workshop qualifies for two CEUs. We will also apply for two CERPs with IBLCE.</b>				
<b>Registration Deadline: Thursday, July 26, 2018 at 4:00 PM</b> Sorry, no walk-in registrations during the workshop				
<b>Cost</b>	<ul style="list-style-type: none"> <li>• <b>Workshop Fee: \$25</b> (waived for Birthingway employees and preceptors working with a Birthingway student)</li> <li>• <b>CEU Fee: \$10</b> (non-refundable)</li> <li>• <b>Late Registration Fee, if registering after the registration deadline: \$75</b> (non-refundable)</li> </ul>			
<b>We must receive this completed registration form and full payment to register you for this workshop.</b> <ul style="list-style-type: none"> <li>• Please make checks payable to Birthingway College</li> <li>• Credit card payments are accepted through PayPal. Instructions: <a href="https://birthingway.edu/for-students/make-a-payment/">https://birthingway.edu/for-students/make-a-payment/</a> <ul style="list-style-type: none"> <li>◦ <b>If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.</b></li> </ul> </li> </ul>				
<b>How to submit your registration:</b> <ul style="list-style-type: none"> <li>• <b>In-Person:</b> registrations can be turned in to our Front Office during College hours posted on our website (<a href="http://birthingway.edu">birthingway.edu</a>)</li> <li>• <b>Fax:</b> Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)</li> <li>• <b>Mail:</b> 12113 SE Foster Road, Portland, OR, 97266</li> <li>• <b>Email:</b> Send as a PDF document to <a href="mailto:info@birthingway.edu">info@birthingway.edu</a></li> </ul>				
<b>Refund Policy:</b> Written notice is required for a refund, and must be received no later than seven days before the date of the workshop for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the workshop date. <b>No refund will be made on or after the date of the workshop. CEU and late registration fees are non-refundable.</b> For more information, see our current <i>Student Handbook and Catalog</i> at <a href="https://birthingway.edu/for-students/student-handbook-and-catalog/">https://birthingway.edu/for-students/student-handbook-and-catalog/</a>				
<b>- Please make a copy of this page for your records -</b>				
<b>Microbiome Issues in Pregnancy and Lactation – Registration Form – Summer 2018 Term</b>				
<b>Registration Deadline: Thursday, July 26, 2018 at 4:00 PM</b>				
Legal First Name		Legal Middle Initial		Legal Last Name
Preferred Name (if different than legal)			Pronouns Used	
Mailing Address		City	State	Zip Code
Phone Number	Email Address			
<b>Payment Method (check one):</b> <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Cash <input type="checkbox"/> PayPal (please see above for PayPal policy)				
<b>&gt;&gt; I am a:</b> <input type="checkbox"/> Birthingway Employee <input type="checkbox"/> Preceptor working with a Birthingway student   (Questions? Ask Natalie: <a href="mailto:fac@birthingway.edu">fac@birthingway.edu</a> )				
Workshop Fee (waived for Birthingway employees and preceptors working with a Birthingway student): \$25				\$
CEU Fee (non-refundable): \$10				\$
Late Registration Fee (non-refundable): \$75 Required in addition to the workshop fee if registration is received after 4:00 PM on 07/26/18				\$
<b>Total:</b>				\$
<b>OFFICE USE ONLY</b>	Date/Time/Payment/Initial:			
Routing: _____ FAC _____ FIN _____ REG _____ FIN _____ LRC _____ REG(file)				

**This page intentionally left blank**

# CEU Workshop: The Ethics of Informed Choice

Taught by Emilia Smith, BSM, CPM, LDM, IBCLC

**Date and Time:** Friday, September 7, 2018, 9:00 AM-12:15 PM

**Location:** Blue Classroom, Birthingway College of Midwifery, 12113 SE Foster Road, Portland, OR, 97266

**Description:** Join us for an opportunity to look deeply at informed choice within lactation and midwifery practice. We will begin with a brief review of the "how tos" of providing thorough and effective informed choice and explore how providing such is an essential element of our ethical duty as practitioners. Following, we will look at how to create an effective informed choice document and work through a variety of scenarios together. Participants are encouraged to bring a document from their practice to examine during the workshop.

**This workshop qualifies for three CEUs. We will also apply for three ECERPs from IBLCE.**

**Registration Deadline: Thursday, August 30, 2018 at 4:00 PM**

**Sorry, no walk-in registrations during the workshop**

<b>Cost</b>	<ul style="list-style-type: none"><li>• <b>Workshop Fee: \$35 (waived for Birthingway employees and preceptors working with a Birthingway student)</b></li><li>• <b>CEU Fee: \$10 (non-refundable)</b></li><li>• <b>Late Registration Fee: \$75 (non-refundable)</b></li></ul>
-------------	--

**We must receive this completed registration form and full payment to register you for this workshop.**

- Please make checks payable to Birthingway College
- Credit card payments are accepted through PayPal. Instructions: <https://birthingway.edu/for-students/make-a-payment/>
  - **If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.**

**How to submit your registration:**

- **In-Person:** registrations can be turned in to our Front Office during College hours posted on our website ([birthingway.edu](http://birthingway.edu))
- **Fax:** Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)
- **Mail:** 12113 SE Foster Road, Portland, OR, 97266
- **Email:** Send as a PDF document to [info@birthingway.edu](mailto:info@birthingway.edu)

## Refund Policy:

Written notice is required for a refund, and must be received no later than seven days before the date of the workshop for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the workshop date. **No refund will be made on or after the date of the workshop. CEU and late registration fees are non-refundable.** For more information, see our current *Student Handbook and Catalog* at <https://birthingway.edu/for-students/student-handbook-and-catalog/>

**- Please make a copy of this page for your records -**

## The Ethics of Informed Choice – Registration Form – Summer 2018 Term

**Registration Deadline: Thursday, August 30, 2018 at 4:00 PM**

Legal First Name:	Legal Middle Initial:	Legal Last Name:		
Mailing Address:		City:	State:	Zip Code:
Phone Number:	Email Address			
>> I am a: <input type="checkbox"/> Birthingway Employee <input type="checkbox"/> Preceptor working with a Birthingway student (Questions? Ask Natalie: <a href="mailto:fac@birthingway.edu">fac@birthingway.edu</a> )				
<b>Payment Method (check one):</b> <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Cash <input type="checkbox"/> PayPal (please see above for PayPal policy)				
Workshop Fee (waived for Birthingway employees and preceptors working with a Birthingway student): \$35				\$
CEU Fee (non-refundable): \$10				\$
Late Registration Fee (non-refundable): \$75				\$
Required in addition to the workshop fee if registration is received after 4:00 PM on 08/30/18				\$
<b>Total:</b>				\$
<b>OFFICE USE ONLY</b>		Date/Time/Payment/Initial:		
Routing: _____ FAC _____ FIN _____ REG _____ FIN _____ LRC _____ REG(file)				

**This page intentionally left blank**



# CEU Workshop: Trauma Informed Care for Perinatal Practitioners

Holly Scholles, MA, CPM, LDM and Celeste Kersey, CPM, LDM

<b>Date and Time:</b> Friday, October 5, 2018, 9:30 AM-12:45 PM				
<b>Location:</b> Blue Classroom, Birthingway College of Midwifery, 12113 SE Foster Road, Portland, OR, 97266				
<b>Description:</b> Explore how to practice trauma informed care with clients during pregnancy, birth, breastfeeding, and postpartum by acknowledging the impact of past trauma, offering individualized, relationship-based care, and cultivating environments that foster connection.				
<b>This workshop qualifies for three CEUs. Birthingway will apply for three CERPs from IBLCE so that this workshop may be used to meet Oregon Lactation Consultant Licensing continuing education requirements.</b>				
<b>Registration Deadline: Thursday, September 27, 2018 at 5:30 PM</b> Sorry, no walk-in registrations during the workshop				
<b>Cost</b>	<ul style="list-style-type: none"><li>• <b>Workshop Fee: \$35</b> (waived for Birthingway employees and preceptors working with a Birthingway student)</li><li>• <b>CEU Fee: \$10</b> (non-refundable)</li><li>• <b>Late Registration Fee, if registering after the registration deadline: \$75</b> (non-refundable)</li></ul>			
<b>We must receive this completed registration form and full payment to register you for this workshop.</b> <ul style="list-style-type: none"><li>• Please make checks payable to Birthingway College</li><li>• Credit card payments are accepted through PayPal. Instructions: <a href="https://birthingway.edu/for-students/make-a-payment/">https://birthingway.edu/for-students/make-a-payment/</a><ul style="list-style-type: none"><li>◦ <b>If paying through PayPal, you must include a copy of your PayPal payment confirmation with your registration.</b></li></ul></li></ul>				
<b>How to submit your registration:</b> <ul style="list-style-type: none"><li>• <b>In-Person:</b> registrations can be turned in to our Front Office during College hours posted on our website (<a href="http://birthingway.edu">birthingway.edu</a>)</li><li>• <b>Fax:</b> Send to 503-760-3332 (please call 503-760-3131 to confirm that we have received it)</li><li>• <b>Mail:</b> 12113 SE Foster Road, Portland, OR, 97266</li><li>• <b>Email:</b> Send as a PDF document to <a href="mailto:info@birthingway.edu">info@birthingway.edu</a></li></ul>				
<b>Refund Policy:</b> Written notice is required for a refund, and must be received no later than seven days before the date of the workshop for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the workshop date. <b>No refund will be made on or after the date of the workshop. CEU and late registration fees are non-refundable.</b> For more information, see our current <i>Student Handbook and Catalog</i> at <a href="https://birthingway.edu/for-students/student-handbook-and-catalog/">https://birthingway.edu/for-students/student-handbook-and-catalog/</a>				
- Please make a copy of this page for your records -				
<b>Trauma Informed Care for Perinatal Practitioners – Registration Form – Fall 2018 Term</b>				
<b>Registration Deadline: Thursday, September 27, 2018 at 5:30 PM</b>				
Legal First Name		Legal Middle Initial	Legal Last Name	
Preferred Name (if different than legal)			Pronouns Used	
Mailing Address		City	State	Zip Code
Phone Number	Email Address			
<b>Payment Method (check one):</b> <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Cash <input type="checkbox"/> PayPal (please see above for PayPal policy)				
<b>&gt;&gt; I am a:</b> <input type="checkbox"/> Birthingway Employee <input type="checkbox"/> Preceptor working with a Birthingway student (Questions? Ask Natalie: <a href="mailto:fac@birthingway.edu">fac@birthingway.edu</a> )				
Workshop Fee (waived for Birthingway employees and preceptors working with a Birthingway student): \$35				\$
CEU Fee (non-refundable): \$10				\$
Late Registration Fee (non-refundable): \$75 Required in addition to the workshop fee if registration is received after 5:30 PM on 09/27/18				\$
<b>Total:</b>				<b>\$</b>
<b>OFFICE USE ONLY</b>	Date/Time/Payment/Initial:			
Routing: _____ FAC _____ FIN _____ REG _____ FIN _____ LRC _____ REG(file)				

**This page intentionally left blank**